

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING
Wednesday, February 23, 2005
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

- | | | | | |
|------------------------------------------------------------|----|----|-------------------------------------------|------------------------------|
| <u>CALL TO ORDER:</u> | 1. | a) | Call to Order | |
| <u>AGENDA:</u> | 2. | a) | Adoption of Agenda | |
| <u>ADOPTION OF
THE PREVIOUS
MINUTES:</u> | 3. | a) | Minutes of the February 8, 2005..... | 5
Regular Council Meeting |
| <u>BUSINESS ARISING
OUT OF THE
MINUTES:</u> | 4. | a) | | |
| <u>DELEGATIONS:</u> | 5. | a) | High Level RCMP Sergeant Lewis Kuntz..... | 19 |
| | | b) | | |
| <u>PUBLIC
HEARINGS:</u> | 6. | a) | | |
| <u>COUNCIL
COMMITTEE AND
CAO REPORTS:</u> | 7. | a) | Council Committee Reports | |
| | | b) | CAO Report | |
| <u>GENERAL
REPORTS:</u> | 8. | a) | | |

OPERATIONAL SERVICES:

- 9. a) Bylaw 482/05 – Sidewalk Clearing.....25
- b) Outcome of Public Meeting on 45th Street Improvements.....35
- c) Provision of Engineering Services.....49
2005 Road Improvements- 45th Street in Fort Vermilion
- d) Light Truck Replacement.....51
- e) Request for Funding – Frontier Veterinary Services Ltd.....55
- f)

PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:

- 10. a) RCMP – Fort Vermilion Detachment Area71
Community Priorities Assessment

CORPORATE SERVICES:

- b) AAMD?C Resolution on RCMP Staffing & Speed Zones / School Zones Bylaws.
- c)
- 11. a) Policy ADM026 Signing Authority83
- b) Policy ADM30 – Isolation Allowance.....87
- c) Supper with the Town of High Level.....91
- d) Doctor Recruitment Committee.....93
- e) Rural Transportation Grant Review Committee.....97
- f)

IN CAMERA SESSION:

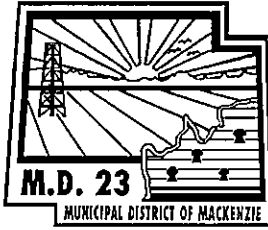
- 12. a) Chief Administrative Officer Contract
Freedom of Information and Protection of Privacy Regulation Section 18(1)(d)

NEXT MEETING DATE:

- 13. a) **Regular Council Meeting**
Tuesday, March 8, 2005
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

- 14. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	February 8, 2005 Council Meeting Minutes
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

Attached are the minutes from the February 8, 2005 Regular Council Meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the February 8, 2005 Regular Council Meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, February 8, 2005
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Peter Braun	Councillor
John W. Driedger	Councillor
Ed Froese	Councillor
Willy Neudorf	Councillor
Greg Newman	Councillor
Jim Thompson	Councillor
Lisa Wardley	Councillor
Stuart Watson	Councillor

ABSENT:

ALSO PRESENT:

Bill Landiuk	Interim CAO/Director of Corporate Services
Barb Spurgeon	Executive Assistant
Paul Driedger	Director of Planning and Emergency Services

Minutes of the Regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, February 8, 2005 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) Call to Order

Reeve Neufeld called the meeting to order at 10:00 a.m.

DELEGATIONS: 5. a) **Medical Clinic**

Reeve Neufeld welcomed Jim Keefe to the table at 10:00 a.m.

MOTION 05-040 **MOVED** by Councillor Thompson

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (10:00 a.m.)

CARRIED

MOTION 05-041 **MOVED** by Councillor Newman

That Council come out of camera (10:56 a.m.)

CARRIED

Reeve Neufeld thanked Jim Keefe for attending the meeting and he left the table at 10:57 a.m.

Reeve Neufeld recessed the meeting at 10:57 a.m.

Reeve Neufeld reconvened the meeting 11:10 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 05-042 **MOVED** by Councillor Wardley

That the agenda be adopted as amended by adding:

- 3. b) Special Council Minutes – February 7, 2005
- 10. b) Search and Rescue
- 11. g) Peace Library Systems
- 12. b) Meeting with High Level
- 12. c) Grader Contract

CARRIED

DELEGATIONS: 5. b) **Assumption RCMP Sergeant**

Reeve Neufeld welcomed Sergeant Cook to the table at 11:14 a.m.

Sergeant Cook reviewed the 2004 policing statistics for the Assumption detachment.

Reeve Neufeld thanked Sergeant Cook for attending the meeting and he left the table at 11:37 a.m.

5. c) **Fort Vermilion RCMP Sergeant**

Reeve Neufeld welcomed Sergeant Becker to the table at 11:37 a.m.

Sergeant Becker reviewed the 2004 policing statistics for the Fort Vermilion detachment.

Reeve Neufeld thanked Sergeant Becker for attending the meeting and he left the table at 11:53 a.m.

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the January 11, 2005
Regular Council Meeting**

MOTION 05-043 **MOVED** by Councillor Wardley

That the minutes of the January 25, 2005 Regular Council Meeting be adopted as amended.

CARRIED

3. b) **Minutes of the February 7, 2005
Special Council Meeting – CAO Interviews**

MOTION 05-044
Requires Unanimous
Consent

MOVED by Councillor Neudorf

That the minutes of the February 7, 2005 Special Council Meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Report

Deputy Reeve Sarapuk reported on Forestry Education Committee
Councillor Driedger reported on Mackenzie Housing, Mackenzie
Library Board, Library Workshop, and Mackenzie Economic
Development Corporation meeting.

Councillor Neudorf reported on the Library Workshop

Councillor Wardley reported on Mackenzie Library Board, Library
Workshop, and Zama Recreational Board

Councillor Watson reported on the Physician Recruitment and
Retention meeting.

Councillor Thompson reported on the Library Workshop and meeting
with the Fort Vermilion Recreation Board Chair.

Councillor Newman reported on La Crete Building Task Force,
Agricultural Service Board Convention, and Library Workshop.

Councillor Braun reported on Library Workshop, La Crete Building
Task Force, and Mighty Peace Tourist Association.

Councillor Froese reported on the Library Workshop.

Reeve Neufeld reported on Reeve/CAO meeting, and Library
Workshop.

MOTION 05-045 MOVED by Councillor Driedger

That the verbal reports of Council be received as information.

CARRIED

7. b) CAO Report

MOTION 05-046 MOVED by Councillor Froese

That the verbal report by the Interim Chief Administrative Officer be
received as information.

CARRIED

Reeve Neufeld recessed the meeting at 12:15 p.m.

Reeve Neufeld reconvened the meeting at 12:47 p.m.

**PUBLIC
HEARINGS:**

6. a) **Bylaw 477/04 –Land Use Bylaw Amendment
Plan 882 1687, Block 6, Lot 1, Zama**

Reeve Neufeld called the public hearing for Bylaw 477/05 to order at 12:47 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 477/05 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 477/05. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 477/05. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 477/05 at 12:50 p.m.

MOTION 05-047

Bylaw 477/05
Second reading

MOVED by Councillor Newman

That second reading be given to Bylaw 477/05 being a bylaw to rezone Plan 882 1687, Block 6, Lot 1 from Direct Control District 2 to Hamlet General District 1.

CARRIED

MOTION 05-048

Bylaw 477/05
Third reading

MOVED by Councillor Wardley

That third reading be given to Bylaw 477/05 being a bylaw to rezone Plan 882 1687, Block 6, Lot 1 from Direct Control District 2 to Hamlet General District 1.

CARRIED

**GENERAL
REPORTS:**

8. a) **Operating and Capital Progress Report,
Year to Date Income Statement (December 31, 2004)**

MOTION 05-049 **MOVED** by Councillor Neudorf

That the December 31, 2004 Operating and Capital Progress Report and Year to Date Income Statement be received for information.

CARRIED

8. a) **Action List**

MOTION 05-050 **MOVED** by Deputy Reeve Sarapuk

That the action list be received for information.

CARRIED

**OPERATIONAL
SERVICES:**

9. a) **E-Waste Recycling Update**

MOTION 05-051 **MOVED** by Councillor Newman

That the E-Waste update be accepted for information.

CARRIED

9. b) **Vanguard Realty Phase 3-J Payment**

MOTION 05-052 **MOVED** by Councillor Braun
Requires 2/3 Majority

That authorization be given for payment of the following invoices to Vanguard Realty:
\$5,643.52 for Watermain Oversizing along 109th Street in La Crete.
\$15,362.78 for Road Widening along 109th Street and 101st Avenue in La Crete.

To be funded from the General Capital Reserve (97-760)

CARRIED

9. c) **Provision of Engineering Services – 2005 Road Improvements 45th Street in Fort Vermilion**

MOTION 05-054 **MOVED** by Deputy Reeve Sarapuk

That the discussion on the proposed 2005 road improvements for 45th Street in Fort Vermilion be postponed until February 23 meeting.

CARRIED

MOTION 05-055 **MOVED** by Councillor Wardley

That Councillor Newman and Councillor Thompson be authorized to attend a public meeting on the road improvements in Fort Vermilion February 14, 2005.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

10. a) **La Crete Community Development Plan Update**

MOTION 05-056 **MOVED** by Councillor Neudorf
Requires 2/3 Majority

That \$10,000.00 be moved from La Crete Airport Lots Capital Project to La Crete Community Development Plan Capital Project and that Urban Systems be contracted for the amount of \$27,000 plus GST to update the La Crete Community Development Plan.

CARRIED

MOTION 05-057 **MOVED** by Councillor Wardley
Requires 2/3 Majority

That the Fort Vermilion Community Development Plan, the Zama Community Development Plan be approved and funded from the Zama airport upgrade reserve (6-33-50-01).

CARRIED

10. b) Search and Rescue

MOTION 05-058
Requires unanimous
Consent

MOVED by Councillor Wardley

That current search and rescue fire invoices be waived.

CARRIED

Reeve Neufeld recessed the meeting at 1:44 p.m.

Reeve Neufeld reconvened the meeting at 1:57 p.m.

**CORPORATE
SERVICES:**

11. a) Bylaw 450/04 – Local Improvements for Water

MOTION 05-059
Bylaw 450/04
Second Reading
Requires 2/3 Majority

MOVED by Deputy Reeve Sarapuk

That second reading be given for Bylaw 450/04 being a bylaw to approve a local improvement charge for water servicing from 94th Avenue along 94th and 95th Street to 87th Avenue; from the west side of Plan 052 0560, Block 5, Lot 1 along 87th Avenue to 93rd Street; from 87th Avenue along 93rd street to 92nd Avenue; from 94th Street along 91st and 92nd Avenue to the east side of Plan 052 0560, block 05, Lot 08 in the Hamlet of La Crete.

CARRIED

MOTION 05-060
Bylaw 450/04
Third Reading
Requires 2/3 Majority

MOVED by Councillor Braun

That third reading be given for Bylaw 450/04 being a bylaw to approve a local improvement charge for water servicing from 94th Avenue along 94th and 95th Street to 87th Avenue; from the west side of Plan 052 0560, Block 5, Lot 1 along 87th Avenue to 93rd Street; from 87th Avenue along 93rd street to 92nd Avenue; from 94th Street along 91st and 92nd Avenue to the east side of Plan 052 0560, block 05, Lot 08 in the Hamlet of La Crete.

CARRIED

11. b) Bylaw 455/04 – 94th Avenue Sewer Connection Fee

MOTION 05-061

Bylaw 455/04
First Reading

MOVED by Councillor Neudorf

That first reading be given for Bylaw 455/04, being a bylaw for the 94th Avenue Sewer connection fees for the Municipal District of Mackenzie.

CARRIED

MOTION 05-062

Bylaw 455/04
Second Reading

MOVED by Councillor Braun

That second reading be given for Bylaw 455/04, being a bylaw for the 94th Avenue Sewer connection fees for the Municipal District of Mackenzie.

CARRIED

MOTION 05-063

Requires Unanimous
Consent

MOVED by Councillor Thompson

That consideration be given to go to third reading for Bylaw 455/04, being a bylaw for the 94th Avenue Sewer connection fees for the Municipal District of Mackenzie.

CARRIED

MOTION 05-064

Bylaw 455/04
Third Reading

MOVED by Deputy Reeve Sarapuk

That third reading be given for Bylaw 455/04, being a bylaw for the 94th Avenue Sewer connection fees for the Municipal District of Mackenzie.

CARRIED

11. c) Bylaw 483/05 – Borrowing Bylaw

MOTION 05-065

First reading
Requires 2/3 Majority

MOVED by Deputy Reeve Sarapuk

That first reading be given for Bylaw 483/05 being a bylaw to issue a debenture in the amount of \$495,259.00 for a period of ten years at a maximum rate of 10% to be repaid through frontage costs over 10 years.

CARRIED

11. d) Meeting with the Dene Tha

MOTION 05-066 **MOVED** by Councillor Driedger

That Councillor Newman, Councillor Thompson, and Councillor Watson be authorized to set the agenda for the meeting with the Dene Tha.

CARRIED

11. e) Council Committee Attendance

MOTION 05-067 **MOVED** by Councillor Newman

That Policy ADM026 Signing Authority for Reeve and Councillor's Expense Claims and Honorariums on be amended to reflect expense claim approval.

CARRIED

MOTION 05-068 **MOVED** by Councillor Newman

That Councillor Driedger be authorized to attend Mackenzie Economic Development Corporation Workshop on February 11, 12 and 13 in Grande Prairie.

CARRIED

MOTION 05-069 **MOVED** by Deputy Reeve Sarapuk

That Councillor Wardley be authorized to be reimbursed for 4 recreation board meetings a month for the previous months.

CARRIED

MOTION 05-070 **MOVED** by Councillor Watson

That a letter be sent to the Mackenzie Library Board explaining about Board authorized workshop/conference.

CARRIED

11. f) **Council Meeting Dates**

MOTION 05-071 **MOVED** by Councillor Braun

That the second Regular Council meeting scheduled for the fourth Tuesday of every month at 6:00 p.m. be changed to the fourth Wednesday at 6:00 p.m. effective April 1st, 2005.

CARRIED

11. g) **Peace Library Systems**

MOTION 05-072 **MOVED** by Councillor Neudorf

That the Peace Library System update be accepted for information.

CARRIED

MOTION 05-073 **MOVED** by Deputy Reeve Sarapuk

That consideration be given to move in camera to discuss issues under the *Freedom of Information and Protection of Privacy*, Alberta Regulation 200/95 (3:12 p.m.)

CARRIED

IN CAMERA
SESSION:

12. a) **La Crete Chamber of Commerce**
Freedom of Information and Protection of Privacy Regulation
Section 18(1) (d)

12. b) **Town of High Level Meeting**
Freedom of Information and Protection of Privacy Regulation
Section 18(1) (d)

12. c) **Grader Contract**
Freedom of Information and Protection of Privacy Regulation
Section 18(1) (d)

MOTION 05-074 **MOVED** by Councillor Neudorf

That Council come out of camera (3:52 p.m.)

CARRIED

MOTION 05-075 **MOVED** by Councillor Wardley

That a letter be written to the La Crete Chamber of Commerce inviting them to attend a Council meeting as a delegation.

CARRIED

NEXT

MEETING DATE: 13. a) **Wednesday, February 23, 2005**
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 14. a) **Adjournment**

MOTION 05-076 **MOVED** by Councillor Froese

That the Regular Council meeting be adjourned (3:57 p.m.)

CARRIED

These minutes were adopted this 23rd day of February 2005.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	February 22, 2005
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	DELEGATION High Level RCMP Sergeant Lewis Kuntz
Agenda Item No:	5a)

BACKGROUND / PROPOSAL:

Council invited the RCMP High Level Detachment to address policing concerns and present statistics of policing activity for the rural High Level area.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Sergeant Lewis Kuntz will meet with Council.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author:

Reviewed:

C.A.O.:



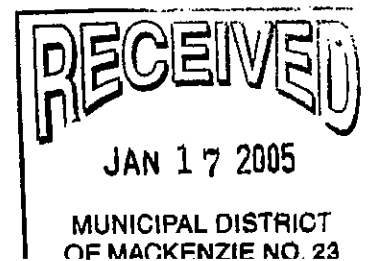
HIGH LEVEL DETACHMENT

Statistical Comparisons

Municipal District of Mackenzie

For the Period January 1st, 2004 to December 31st, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	Youths Charged	Youths Diverted	Total Work Load High Level Det 2004
Persons Crime (murder, robbery, physical & sexual assaults)	5	8	0	0	386
Break & Enters	14	7	1	0	166
Motor Vehicle Thefts	10	8	0	0	72
Thefts (over and under \$5000)	7	7	0	0	361
Possession of Stolen Property	2	1	0	0	35
Frauds	0	1	0	0	45
Weapons Offences	4	5	0	0	44
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	17	21	1	2	2053
Non-chargeable Criminal Code (breach of peace/peace bonds)	4	0	0	0	132
Drugs	3	3	0	0	69
Provincial Statutes (excluding traffic and liquor)	6	10	0	0	165
Liquor Offences	5	5	1	0	1224
Provincial Traffic Offences	7	3	0	0	1157
Municipal Bylaws	0	0			82
Collisions - Fatalities	1	1			3
Collisions - Injury	1	1			34
Collisions - Property Damage	21	30			196
Criminal Code Traffic Offences (impaired driving, dangerous driving)	3	3	1	0	191
Prisoners - total for the year	3139	3160			3160
Victims Service Referrals	127	147			147
Number of Youth Victimized	15	28			28





HIGH LEVEL DETACHMENT

Statistical Comparisons

Highway 35

For the Period January 1st, 2004 to December 31st, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	Youths Charged	Youths Diverted	Total Work Load High Level Det 2004
Persons Crime (murder, robbery, physical & sexual assaults)	1	2	0	0	386
Break & Enters	3	0	0	0	166
Motor Vehicle Thefts	4	2	0	0	72
Thefts (over and under \$5000)	2	3	0	0	361
Possession of Stolen Property	1	1	0	0	35
Frauds	0	0	0	0	45
Weapons Offences	1	1	0	0	44
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	15	9	0	0	2053
Non-chargeable Criminal Code (breach of peace/peace bonds)	0	0	0	0	132
Drugs	2	0	0	0	69
Provincial Statutes (excluding traffic and liquor)	0	6	0	0	165
Liquor Offences	18	10	0	0	1224
Provincial Traffic Offences	225	249	0	0	1157
Municipal Bylaws	0	0			82
Collisions - Fatalities	1	0			3
Collisions - Injury	16	21			34
Collisions - Property Damage	56	73			196
Criminal Code Traffic Offences (impaired driving, dangerous driving)	20	20	1	0	191
Prisoners - total for the year	3139	3160			3160
Victims Service Referrals	127	147			147
Number of Youth Victimized	15	28			28



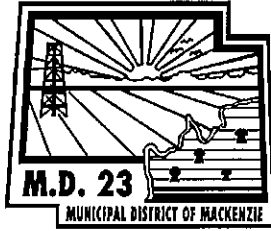
HIGH LEVEL DETACHMENT

Statistical Comparisons

Highway 58

For the Period January 1st, 2004 to December 31st, 2004

Item	No. of Complaints 2003	No. of Complaints 2004	Youths Charged	Youths Diverted	Total Work Load High Level Det 2004
Persons Crime (murder, robbery, physical & sexual assaults)	1	2	0	0	386
Break & Enters	3	0	0	0	166
Motor Vehicle Thefts	4	0	0	0	72
Thefts (over and under \$5000)	0	0	0	0	361
Possession of Stolen Property	0	1	0	0	35
Frauds	0	0	0	0	45
Weapons Offences	0	2	0	0	44
Other Criminal Code (property damage, disturbances, threats, fail to appear in court, breach of probation)	30	33	0	0	2053
Non-chargeable Criminal Code (breach of peace/peace bonds)	0	2	0	0	132
Drugs	1	0	0	0	69
Provincial Statutes (excluding traffic and liquor)	4	3	0	0	165
Liquor Offences	34	22	0	0	1224
Provincial Traffic Offences	103	79	0	0	1157
Municipal Bylaws	0	0			82
Collisions - Fatalities	1	2			3
Collisions - Injury	10	7			34
Collisions - Property Damage	27	51			196
Criminal Code Traffic Offences (impaired driving, dangerous driving)	55	78	0	0	191
Prisoners - total for the year	3139	3160			3160
Victims Service Referrals	127	147			147
Number of Youth Victimized	15	28			28



M.D. of Mackenzie No. 23 Request for Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Sidewalk Clearing Bylaw 482/05
Agenda Item No:	9a)

BACKGROUND / PROPOSAL:

At the January 25th 2005 council meeting this bylaw received first reading and was tabled until a later meeting so Council could discuss the subject further. Since the January meeting we have asked for a risk assessment from our insurance provider. We anticipate having this risk assessment for the February 23rd meeting.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Due to the increased amount of sidewalks within the hamlets of Fort Vermilion and La Crete, administration saw an increasing need to have adjacent property owners responsible for the sidewalks abutting the front and sides of their property. This bylaw was drafted to clearly define the responsibilities of the property owners and the municipality.

With the recent increase of sidewalks, operational services have seen an ever increasing liability and an increased time requirement for snow and ice removal. Without constant clearing and inspection the municipality runs the risk of lawsuits related to injury on the sidewalks. By placing the responsibility on the property owners the municipality reduces its liability and can focus more time on road clearing issues.

Exemptions identified in the bylaw are based on three criteria; walking trails, recreation board property and sidewalks abutting the rear of property. To date, the only areas identified by the area supervisors have been in the Hamlet of La Crete. The schedule of exempted sidewalks will be reviewed yearly to ensure all new construction has been identified.

The intent is for the bylaw to come into effect April 1, 2005, giving adequate time for educating the public for the next winter season.

Author: J. Gabriel	Reviewed:	C.A.O.:
--------------------	-----------	---------

FINANCIAL IMPLICATIONS:

- Reduced staff overtime during periods of high snow fall.
- Reduced insurance liability due to potential insurance claims.


RECOMMENDED ACTION:

Motion 1

That second reading be given to Bylaw 482/05, being a bylaw to regulate the clearing of sidewalks within the Municipal District of Mackenzie.

Motion 2

That third reading be given to bylaw 482/05, being a bylaw to regulate the clearing of sidewalks within the Municipal District of Mackenzie.

Author:	J. Gabriel	Review:		Dept.	Operations	C.A.O.	
---------	------------	---------	--	-------	------------	--------	---------------------------------------------------------------------------------------

BYLAW NO. 482/05

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA
TO REGULATE THE CLEARING OF
SIDEWALKS WITHIN THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

WHEREAS the Municipal Government Act, R.S.A. 2000, c.M-26, and amendments thereto authorizes the Council of a Municipality to pass bylaws for municipal purposes respecting the safety, health and welfare of people and the protection of people and property;

AND WHEREAS the Council of the Municipal District of Mackenzie No. 23 deems it advisable to pass a bylaw to require the removal of snow, ice, dirt and other obstructions from sidewalks and to provide and charge for the clearing of sidewalks which have been neglected;

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the province of Alberta, duly assembled enacts as follows:

PART 1 Title and Definitions

1. This bylaw may be cited as the "Sidewalk Clearing Bylaw".
2. In this bylaw, unless the content otherwise requires, the word, term or expression;
 - a) **"Municipality"** means the Municipal District of Mackenzie No. 23.
 - b) **"Occupant"** means,
 - i) a person who is in physical possession of a property, or
 - ii) a person who has responsibility for, and control over, the condition of a property, the activities conducted on that property and the persons allowed to enter that property.

- c) **“Owner”** means,
- i) in the case of land, any person who is registered under the Land Titles Act as the owner of land, or
 - ii) in the case of property other than land, any person who is in lawful possession thereof.
- d) **“Peace Officer”** means a Bylaw Enforcement Officer, Special Constable, RCMP Officer, and Protective Service Officer.
- e) **“Person”** includes any individual, corporation, society, association, partnership or firm and the successor or the heir, executor, administrators or other legal representative of a person.
- f) **“Sidewalk”** means
- i) that part of a highway especially adapted to the use of or ordinarily used by pedestrians and includes that part of the highway between the curb line, or edge of the roadway, and the adjacent property line, whether or not paved or improved, or
 - ii) a recreational trail or walkway designated by Council as a sidewalk
- g) **“Specified Penalty”** means a penalty specified by this bylaw for a contravention of a provision of this bylaw which an amount may be paid by a person to whom a summons or violation ticket was issued.
- h) **“Violation Ticket”** means a ticket wherein the person alleged to have committed a breach of a provision of this bylaw is given an opportunity to pay a voluntary penalty for the alleged offence.

PART 2 Sidewalk Clearing

3. Every occupant, and in case there is no occupant, then the owner of every house, shop, building, lot, parcel of land or other property and every person having charge or care of any public building abutting on a sidewalk in the Municipality, except as listed in Schedule "A" forming part of this bylaw, shall remove or cause to be removed and cleared away, snow, ice, dirt, debris or other materials from any sidewalk adjoining the property owned or occupied by them, such removal to be completed within forty-eight (48) hours of the time of commencement of the snow, ice, dirt or other obstruction was deposited thereon.
4. No person shall allow water to drain or drip from any portion of a building upon a sidewalk unless the person can prevent the formation ice on the sidewalk.
5. No person shall remove snow or ice from a sidewalk by causing it to be placed upon the roadway adjacent to such sidewalk except to the extent that removal of the snow and ice to private property is impractical.
6. No person shall cause any damage to any sidewalk by striking, picking or cutting the same with any shovel, pick, crowbar or other metal instrument whether such person be engaged in removing snow, ice or dirt from such sidewalk or not.
7. In default of any person complying with Section 3 or Section 5 of this bylaw, the Municipality may provide for the clearing of the sidewalk and any expenses incurred by the Municipality in so doing shall be charged against the owner or occupant of the property adjacent to the sidewalk as a debt due and owing to the Municipality.

PART 3 Exemptions

8. Every occupant, and in case there is no occupant, then the owner of every house, shop, building, lot, parcel of land or other property and every person having charge or care of any public building abutting on a sidewalk in the Municipality, shall be exempted from Part 2 Section 3, when the sidewalk is listed in Schedule "A" attached and forming part of this bylaw.

PART 4 Summary Convictions

9. Every person who contravenes, disobeys, refuses or neglects to obey any section of this bylaw is guilty of an offence and shall forfeit and pay a penalty as set out in Schedule "B" attached and forming part of this bylaw or on summary conviction to a fine not exceeding Two Thousand (\$2,000.00) Dollars and/or imprisonment for not exceeding ninety (90) days.
10. Where any provisions of this Bylaw in Schedule "B" provides for a minimum fine to be made for contravention of this Bylaw, the court entering the conviction of the offence, shall not levy a lesser fine than set out in the provision.
11. A Peace Officer may commence a summons or offence notice in the form of a violation ticket or long information for any contravention of this Bylaw. A Peace Officer may serve upon such a person a violation ticket allowing payment of a specified penalty in the amount prescribed in Schedule "B" in lieu of prosecution for the offence.
12. Nothing in Part 4 shall:
 - a) Prevent any person from defending a charge of committing a breach of this Bylaw, or
 - b) Prevent any Peace Officer from laying an information and a complaint against any other person for a breach of any of the provisions of this Bylaw.
13. Where a Violation Ticket is issued, it shall be issued in accordance with the Provincial Offences Procedure Act.
14. No action shall be taken against any person acting under the authority of this Bylaw for unintentional damages to private property as a result of the clearing of a sidewalk.
15. It is the intention of the Council of the Municipality that each provision of this Bylaw shall be deemed independent of all other provisions and it is further the intention of the Council of the Municipality that if any provision of this Bylaw be declared invalid, all the other provisions shall remain valid and enforceable.

PART 5 Effective Date of Bylaw

16. This bylaw shall come into effect on April 1st, 2005.

First Reading given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

BY-LAW 482/05
Schedule "A"
Sidewalk Clearing Bylaw
Schedule of Exempted Sidewalks

List of sidewalks for which the adjacent property owner is exempt from responsibility:

La Crete

- Sidewalk on north side of 94th avenue not abutting the school property.
- Sidewalk on west side of 106th street, between 94th and 98th avenue.
- Sidewalk on south side of 99th avenue, between 102nd and 104th street abutting the recreation centre.
- Sidewalk behind residences along 101st and 102nd street, between 94th and 91st avenue.



**BY-LAW 482/05
Schedule "B"
Sidewalk Clearing Bylaw
Schedule of Fines**

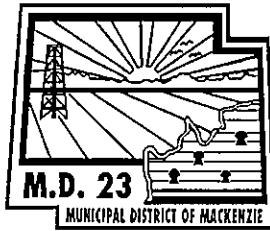
Specified Penalties

1. Part 2 Section 3
 - a) Failure to remove snow, ice or debris from sidewalk within 48 hours \$ 50.00

2. Part 2 Section 4
 - a) Allow water to drip or drain onto sidewalk without preventing the formation of ice \$ 50.00

3. Part 2 Section 5
 - a) Placing snow, ice or debris from sidewalk onto roadway \$ 50.00

4. Part 2 Section 6
 - a) Damaging sidewalk with instrument \$ 250.00



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Outcome of Public Meeting on 45 th Street Improvements
Agenda Item No:	9 b)

BACKGROUND / PROPOSAL:

At the January 25, 2005 Regular Council meeting MOTION 05 – 048 was carried to amend the 2005 capital budget to include the 45 Street Improvements project in Fort Vermilion. The budget for this project is \$595,000, therefore pursuant to policy PW027, at the February 8, 2005 Regular Council meeting administration requested Councils direction regarding the provision of engineering services for the project. At that meeting the issue was tabled due to public concern over the project pending a public meeting being held on this project.

Administration arranged a public meeting for 7:00 pm on February 14, 2005 in chambers at the Fort Vermilion Office. The minutes for the meeting are attached for information and the outcome is as follows:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

There were 26 ratepayers in attendance at the 45 Street Improvements Public meeting held on February 14, 2005.

A presentation outlining the project was given for those in attendance. The public was invited to ask questions and provide their comments pertaining to the project.

Those in attendance came to the following compromise:

Option 1

Attendees prefer that sidewalk be on the west side as long as the MD looks after maintenance of the sidewalks and the boulevards.

Option 2

Sidewalks on the east side of the road, with a crosswalk at a safe location for pedestrians.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That the 45th Street Improvements Project proceeds with the local improvement process and construction proceeds in 2005.

Motion 2

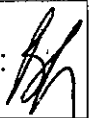
That responsibility for grass cutting and sidewalk snow removal for landowners on 45th Street in Fort Vermilion be waived.

Author: S.Rozee

Operational Services

Reviewed: P. Driedger

C.A.O.:



Community Meeting

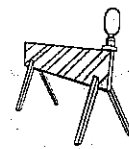
Regarding Street Improvements on
46th Avenue, 45th Street, and River Road
in Fort Vermilion.

Monday, February 14, 2005
7:00 p.m.

Steve Rozee
Project Services Technologist

Project Description

Council has approved Street
Improvements for 46th Avenue,
45th Street, and River Road in
the 2005 Budget.

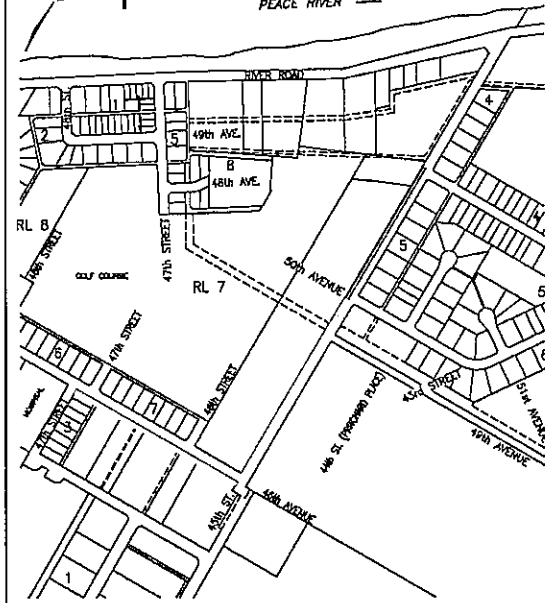


The improvements consist of road
treatment overlay with an 8 meter top
on 45th Street from River Road to the
intersection at 46th Avenue.

Project Description continued

* Also approved is the construction of a 1.22 meter separate sidewalk on the following streets:

- **46th Avenue** from 47th Street to 45th Street
- **45th Street** from 46th Avenue to River Road
- **River Road** from 45th Street to connect with existing sidewalk that currently ends at the Catholic Church.



Drawn By: C.L.S.
 Checked By: C.L.S.
 Project No.: 2010-01
 Date: 10/14/10
 Job No.: 2010-01
 Draft: 000000
 Client: [illegible]

M.D. OF MACKENZIE #23
 TOWN OF FORT VERMILION
 AREA SERVICE

opec consulting ltd.
 10000 100th Street, Suite 100
 Edmonton, Alberta T5A 0A6
 Tel: 780-443-1111
 Fax: 780-443-1112
 Email: info@opec.ca
 Website: www.opec.ca

Safety

- The 'loop' is utilized by many residents of Fort Vermilion for recreation and exercise
- Students walk to school on River Road, 45th Street, and 46th Avenue and there are no sidewalks on portions or all of these streets.
- 45th Street is the designated **Truck Route**, and sees heavy water hauling traffic year round, and a great deal of gravel truck activity in the spring, summer, and fall.



The completion of this project will improve safety for everyone using these roadways, pedestrians and motorists alike.

Community Development

Constructing sidewalks will:

- improve property values and curb appeal
- enhance the living conditions for residents in the Hamlet of Fort Vermilion
- provide residents with a safe alternative for getting to different places within their community
- create a healthier community

Local Improvement

- The sidewalk project will have a Local Improvement Charge on all adjacent properties, as per MD Policy. (FIN018)
- Based on a rough calculations, it works out to approximately \$10.14 per foot of frontage.
- Based on an average sized lot (100 feet), the local improvement charge is estimated at \$1014.00.
- This Project will follow the Local Improvement Process

As Local Improvements are paid out over a period of ten years through the tax roll, each landowner will pay \$101.40 per year, or a monthly payment of approximately \$8.45

Comments

Thank you for your
participation, and commitment
to your community.

**Municipal District of Mackenzie No. 23
PUBLIC MEETING NOTES**

**February 14, 2005
7:00 p.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

<u>PRESENT:</u>	Councillor Thompson	Chairperson
	Councillor Newman	
	Steve Rozee	Project Services Technologist
	Kristin McNeil	Administrative Assistant

23 Members of the Public

CALL TO ORDER: 1. a) **Call to Order**

Councillor Thompson called the meeting to order at 7:02 p.m.

Councillor Thompson introduced himself, Councillor Newman, Steve Rozee and Kristin McNeil

This project was brought forward to Council through a Council member because of safety concerns regarding 45th Street.

Councillor Thompson turned the floor over to Steve Rozee.

BUSINESS 2. a) **Presentation on Sidewalks and Road Improvements in Fort Vermilion**

Steve Rozee, Project Services Technologist, shared information on the approved Sidewalk and Road Improvements for Fort Vermilion in 2005.

He reviewed the map outlining the project with those present, as well as costs of the project and how this project compared to other options.

Steve opened the floor for questions and comments:

The greater majority of people present were in favor of the project, as it was presented.

Q. Is this sidewalk going to include curb and gutter?

No, this is a separate sidewalk, with a ditch. Steve explained that the curb option was over one million dollars, and the current project was around \$500,000.00.

Q. What was the cost of overlay to river road?

\$470,000

Q. What is the safety improvement on 45th Street.

Moving the pedestrian traffic from the roadway to the sidewalk will eliminate the safety concern on 45th Street.

Q. Why isn't there a plan for amber light? If you are looking at a safety factor an amber light should be installed. When you put a sidewalk in Fort Vermilion it is to serve the people. The only people that walk past my house is joggers. Only a small percentage of people use this route for walking. I recommend that the MD build a paved nature trail instead.

Comment from the Floor:

This [project] is a very big priority that these sidewalks are constructed in Fort Vermilion to increase the living conditions, and to make this a better place to live.

Comment from the Floor:

It is not safe for kids to walk home from after school events. Parents end up having to arrange rides for them due to the safety concern of the streets.

Comment from the Floor:

If you are so concerned about safety, why don't you build a sidewalk in Alberta Housing, because that is where the kids are.

Comment from the Floor:

From a road safety point of view, a truck route is a bigger priority than a residential neighborhood. Trucks travel 45th street and not in Alberta Housing.

Comment from the Floor:

I think that an asphalt trail set away from the road is the best option

Steve Rozee:

Generally, sidewalks are build adjacent to roads. As per MD policy, walking trails are not build within the community. Sidewalks belong in the community.

Comment from the Floor:

The MD has supported the 'healthy you' program run by the FCSS, Family Center, and Fort Vermilion Public School and one of the biggest issues facing participants is having a safe route for them and their families to safely exercise. This project will provide a safe loop for all ages of residents.

Q. What will the sidewalk look like?

It will be very similar to the existing sidewalk on river road and on 46th avenue, separate from the road by a small ditch.

Q. Will the sidewalk on 45th Street be split?

Yes, as per the current design the sidewalk will run on the west side from 46th Avenue to the first entrance of Mackenzie Housing, and then continue on the East side of the road to River Road.

Q. Why isn't the sidewalk kept on the east side for the whole way?

There is a problem with spring run-off on the east side at the hill. The water course runs very fast through there.

Comment from the Floor:

Having a crosswalk at the top of the hill would not be a safe option as it is a blind spot for motorists.

Q. How will the grass be cut in the ditch?

Council passed a bylaw that boulevard grass is the responsibility of the adjacent landowner. Council has the authority to exempt some roads from this bylaw.

Comment from the Floor:

There is not room for lawnmowers between road and fence. Why don't you put the sidewalk where people need it?

Comment from the Floor:

There are many individuals that use this route, especially during the summer months.

Greg Newman:

Road is narrow. By putting a sidewalk will alleviate some of the problem, but the road will still be an issue. This could be done in a two year project. Build road one year, and then construct the sidewalk in the next year.

Steve Rozee: Any rural road in the MD has an 8 meter top. We are running short on time to be coming up with new projects for Fort Vermilion. The design stage takes a while to complete.

Comment from the Floor:

The majority of individuals believe that the sidewalk is a priority.

Comment from the Floor:

The 45th street needs to be upgraded prior to the sidewalk.

Comment from the Floor:

It would be better to re-build the road before the sidewalk and re-surfacing.

Comment from the Floor:

Although FV serves the rural community; we need to serve the residents of this community. Constructing a sidewalk is a priority.

Q. If this was a curb/gutter/ road two year project, would the local improvement increase?

Yes, it would.

Q. If the sidewalk is constructed away from the road, is it possible that the road could be widened later?

The overlay would last at least ten or fifteen years, so if the sidewalk and overlay are done this year, this street would not be looked at for at least ten years.

Comment from the Floor:

Safety also applies to the trucks driving this route.

Steve Rozee:

A 1.1 million price tag gets you a nine meter road, gutters both sides, with a sidewalk and storm sewers. This would increase the local improvement.

Per foot, each person will pay proportionate amounts of the Local Improvement. The MD covers 70% of the local improvement, and 30% is charged to the landowner because improvements directly benefit the adjacent landowner.

Comment from the Floor:

A golf course is not a normal land use for hamlet. The residents of the community will be using the land, rather than the landowner himself. This is a land use anomaly.

Steve Rozee:

The current policy does not make any exceptions for anomaly.

Greg Newman:

Local improvements are charged on Frontage not flankage. A person on a corner lot will not pay frontage on both sides.

Steve Rozee:

Council has a policy allowing them to waive local improvement charges on land which has been used for non-profit organizations such as the senior's center in La Crete or Old Bay house society. It has not been done for business in the past.

The golf business would very possibly benefit from the sidewalk being constructed adjacent to its property.

Steve Rozee:

This project was brought forward to council because of pedestrian safety traffic.

Q. How many people have to agree to have the sidewalk put in in order for it to go through?

2/3 affected landowners (66% of adjacent landowners)

Or if landowners opposed totaled 50% or more of the total assessment, they would be able to successfully petition against the project.

Greg Newman clarified that if there was opposition from 50% of the assessment, the project could be petitioned against. If Frank Rosenberger was opposed to this project there is a potential that this sidewalk might not go ahead as planned as he alone may have 50% of the assessment.

The majority of people present were in favor of the project, as presented.

Q. Is the MD planning on straightening out the road?

Sidewalks are the issues.

Greg Newman:

There is a possibility that this project may not go through, so a compromise must be reached.

Q. Was there a survey sent around the town about this project?

Steve Rozee:

The MD does not make a practice of surveying the public for the development and construction of roads and sidewalks.

Greg Newman:

The reason this meeting was called was to find a compromise between those opposed and those for this project.

Greg asked Frank to clarify what he would like done.

Frank Rosenberger stated that he would like the MD to build a paved trail from the top of the hill, through Alberta Housing, and out to River Road. If the MD needs to negotiate to purchase land, then do it.

Comment from the Floor:

That would mean that there would still be a section of road that is without a sidewalk.

Q. Can the MD serve both sides? Can they widen the road and build a sidewalk this year?

Frank Rosenberger stated that he would oppose this project if it would go through.

Greg Newman stated that if Raymond Knelsen also opposed this project, there would be greater potential that project would be halted, and it would be too late to re-plan this project.

Q. Can we compromise by putting in an amber light and just get the sidewalk constructed?

Comment from the Floor:

Why don't we just let the engineers decide what is safe, and where the best location is for this sidewalk?

Comment from the Floor:

I am opposed to a sidewalk on the west side of the street. The Lighting is on the east side, and there is potential for more development on the east side. The sidewalk serves the Tall Cree Housing. MD builds roads and sidewalks with taxpayers money, they should maintain these with the MD's money and equipment. The safety for the entire stretch of the sidewalk will have to be maintained by the landowner. There isn't enough private equipment in FV to clean sidewalks. There will be disabled people that won't be able to clean sidewalks. There will be an inconsistency in the maintenance of the sidewalks. Senior citizens should not be expected to clean sidewalks. There aren't enough sidewalks in the hamlet

Greg Newman explained that the sidewalk clearing bylaw was not passed yet. He stated that anyone that has concerns about that particular issue should speak to Council.

Steve Rozee: Yes, the sidewalk clearing bylaw has not passed second and third readings yet.

Comment from the Floor:

They should also address the grass cutting policy.

Steve Rozee thanked the ratepayer for presenting his concerns.

Jim Thompson reviewed Bylaw 298/02 (grass cutting bylaw) with those present. The Bylaw states that “the Municipal District of Mackenzie retains the right to make special provisions for cutting grass on main thoroughfares on a case-by-case basis.”

Greg Newman asked if the MD agrees to maintain the sidewalk and grass, would Frank be in favor of the sidewalk being built on the west side of the road?

Frank stated that he would support the construction of a sidewalk providing the MD maintained the sidewalk and grass mowing, and installed an amber light.

Greg Newman asked the group if there was a consensus.

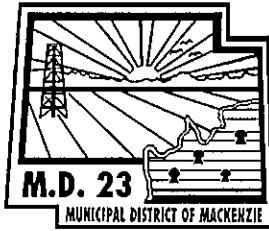
Because of the risk that the project would not go through due to one or two landowners owning over 50% of the assessment, the majority of residents were willing to compromise.

Their preference was for the sidewalk to be constructed on the west side of the street, for the south portion, because of the safety issue with crossing the street at the top of the hill as it is a blind spot for motorists. The condition placed on this option was that the MD must maintain the snow clearing and grass cutting along the sidewalk.

The second option was that the sidewalk be constructed on the east side of the road, with a crosswalk at a safe location for pedestrians.

ADJOURNMENT: 3. a) **Adjournment**

Councillor Thompson thanked everyone for attending, and the meeting was adjourned at (8:44) p.m.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Provision of Engineering Services – 2005 Road Improvements 45 Street in Fort Vermilion
Agenda Item No:	9c)

BACKGROUND / PROPOSAL:

At the February 8, 2005 council meeting the provision of engineering services for the 2005 Road Improvement 45 Street project in Fort Vermilion was tabled pending a public meeting to discuss the project.

At the January 25, 2005 regular council meeting the 2005 Capital Budget was amended to include the construction of a rural section overlay with a separate sidewalk on 45 Street in Fort Vermilion at an estimated cost of \$595,000. At that same meeting the Supply of Engineering Service Policy PW027 was amended and GPEC Consulting Ltd. was established as the municipality's preferred firm for work taking place in the hamlets.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Policy PW027 states "that projects with an estimated value of more then \$500,000 will be treated individually and taken to council for decision." The 45 Street improvements projects meet that criteria. GPEC has provided the Municipal District with satisfactory services to date and as they have provided the municipality with the preliminary engineering and are familiar with the project, they are the logical choice for engineering this project.

COSTS / SOURCE OF FUNDING:

The engineering for the 45 Street improvements project is estimated to cost \$65,450 with funding from the approved 2005 Capital Budget.

RECOMMENDED ACTION:

That GPEC Consulting Ltd. be approved to provide engineering services for the 2005 Road Improvements 45 Street in Fort Vermilion project at a cost not to exceed \$65,450.00 with funding from the approved 2005 capital budget.

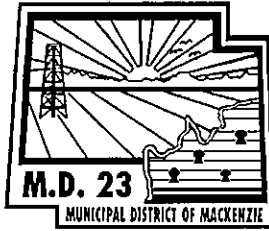
Author: S.Rozee

Operational Services

Reviewed: P.Driedger

C.A.O.:





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Light Truck Replacement
Agenda Item No:	9d)

BACKGROUND / PROPOSAL:

The 2005 budget includes \$90,000 for the replacement of 3 trucks, funded from the Vehicle and Equipment Reserve (04-761-31). Council also approved a new vehicle purchase on December 14, 2005 to replace Unit #1218, which was in an accident in late 2005 and is not repairable.

MOTION 04-895

"That a vehicle be purchased to replace Unit #1218 at a cost of \$29,300, \$20,000 to be funded from the Vehicle and Equipment Reserve (04-761-31) and \$9300 to be funded by the insurance company."

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Summary of Quotations

Administration combined the Unit #1218 replacement with the 3 Trucks Replacement for 2005 and sent out requests for proposals. A summary of quotations received is as follows:

# of Units	Vehicle	High Level Motor Products	Wolverine Ford	Quality Motors	Recommended Cost
1	4x4 1500 2 Door	\$28,098	\$27,792	\$30,412	\$27,792
1	4x4 2500 2 Door	\$28,640	\$29,977	\$32,200	\$28,640
2	4x4 1500 4 Door	\$36,047	\$36,036	\$33,695	\$67,390

Leasing

Administration also researched lease options for the required vehicles. The following is a summary of the results based on leasing for two years, with the option to purchase the vehicle at the end of the two years.

	4x4 1500 2 Door	4x4 2500 2 Door	4x4 1500 4 Door x 2
Term of Lease	2 Years	2 Years	2 Years
Km's per year	Unlimited	24,000	24,000
Additional Cost per Km	-	\$0.10	\$0.12
Residual	\$13,886	\$21,420.60	\$19,487.50
Payments over 2 Years	\$17,046	\$14,573.04	\$17,653.20
Pay On Delivery	-	\$676.47	\$1104.55
Total Cost of Leasing	\$30,932.00	\$36,670.11	\$76,490.50

Comparison of Purchasing versus Leasing

	Purchase	Lease	Difference
4x4 1500 2 Door	\$27,792.00	\$30,932.00	\$3,140.00
4x4 2500 2 Door	\$28,640.00	\$36,670.11	\$8,030.11
4x4 1500 4 Door x 2	\$33,695.00	\$38,245.25	\$9,100.50
Total Difference			\$20,270.61

Purchasing the units required is significantly more efficient than leasing as there is a difference in total costs of \$20,270.61.

Purchasing

- Costs are less for purchasing immediately as compared to leasing for two years and then purchasing
- MD receives a fleet discount
- Standard Warranty

Leasing

- Limited km's from most dealers, after which there is an additional charge for each kilometer
- Pay interest
- Do not receive a fleet discount from all dealers
- Standard Warranty

COSTS / SOURCE OF FUNDING:

Purchasing

Funding for the 4 trucks has been allotted to come out of the Vehicle and Equipment Reserve. The purchase of all 4 units will be over budget by \$4,522.

2005 Budget for 3 Trucks	\$90,000
Unit #1218 Budget	\$29,300
Total Budget	\$119,300
Cost of Purchasing Required Units	\$123,822
Over Budget	\$4,522

Leasing

Leasing is an operating expenditure, not a capital purchase and the funds would be funded from the operating budget. This is an unbudgeted expenditure and additional funds would have to be allocated to the operating budget for 2005 and 2006, to be funded from the General Operating Reserve 12-711. Also the purchase of the vehicles at the end of two years would have to be allocated for out of the Vehicle and Equipment Reserve.

	Budget
2005 General Operating Reserve	\$36,348.29
2006 General Operating Reserve	\$33,462.72
2007 Vehicle and Equipment Reserve	\$74,281.60
Total Cost	\$144,092.61
Original Budget	\$119,300.00
Over Original Budget	\$24,792.61

RECOMMENDED ACTION:

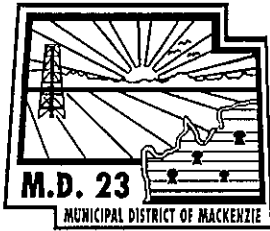
That the light truck replacement update be accepted for information.

Author: M. Krahn

Reviewed:

C.A.O.:





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Paul Driedger, Acting Director of Operational Services
Title:	Request for Funding – Frontier Veterinary Services Ltd.
Agenda Item No:	9 e)

BACKGROUND / PROPOSAL:

At the January 22, 2005 Veterinary Advisory Committee meeting, Dr. Quist of Frontier Veterinary Services Inc. requested the VAC consider funding roof repair on the Frontier Veterinary Services Inc. facility, as well as an X-Ray Developer. As this is beyond the mandate of the Vet Advisory Committee, they agreed to present her request to Council. (Motion 05-004)

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

As indicated in the attached agreement dated August 12, 2003, the MD transferred ownership of all veterinary machinery and equipment, including the sale of the existing housing unit to Frontier Veterinary Services Inc. for the sum of one dollar.

Frontier Veterinary Services was scheduled to receive a grant for \$67,000.00 in 2005; however, Dr. Quist has verified that there is no longer a second veterinarian on staff; therefore the grant was reduced to \$38,000.00 as per the agreement.

The Veterinary Services Agreement between the MD and Frontier Veterinary Services, states that:

“... the veterinarian shall hereafter assume all costs associated with purchasing and maintaining equipment necessary for her practice.”

Section II (B) (3) page 4

The Vet Advisory Committee is recommending that Council adhere to the agreement, and not provide additional funding for building maintenance for Frontier Veterinary Services Incorporated.

COSTS / SOURCE OF FUNDING:

Dr. Quist has provided estimates on the roof repair and X-Ray Developer as attached.

RECOMMENDED ACTION (by originator):

That a letter be written to Dr. Quist advising that the MD of Mackenzie will not be providing funding above and beyond the current agreement for Frontier Veterinary Services Inc.

MEMORANDUM OF AGREEMENT made this
12th day of August A.D., 2003.

Between: The Municipal District of Mackenzie No. 23
(hereinafter referred to as the "Municipality")

Of The First Part

- And -

Frontier Veterinary Service
Box 670
Fort Vermilion, Alberta
T0H 1N0
(hereinafter referred to as the "Veterinarian")

Of The Second Part

WHEREAS the Municipality wishes to enter into an Agreement with the Veterinarian for the services hereinafter described.

AND WHEREAS the Veterinarian has agreed to provide such services and has the necessary resources and expertise required by the Municipality.

NOW THEREFORE, the parties to this Agreement in consideration of the mutual terms, covenants and conditions set out herein agree as follows:

I. DEFINITIONS:

A. "Chief Administrative Officer" refers to the Chief Administrative Officer of the Municipal District of Mackenzie No. 23.

B. "Veterinarian" refers to Frontier Veterinary Service Limited and more specifically to Dr. W. Quist of Frontier Veterinary Service Limited or to any other Veterinarian in practice with Dr. W. Quist.


II. TERMS OF REFERENCE:

A. THE VETERINARIAN SHALL:

1. Be responsible for the practice of Veterinary Medicine from the Veterinary Clinic at Fort Vermilion for a period commencing January 1, 2004 through to December 31, 2008. These services shall be provided to the geographic area defined as the Municipal District of Mackenzie No. 23. The Veterinarian also agrees to participate in extension courses within her practice area at the request of the Municipality.
2. At all times remain an independent Veterinarian and shall not be an employee of the Crown in the Right of Alberta or the Municipality for any purpose whatsoever.
3. Indemnify and save harmless the Municipality, its employees and agents from all claims, demands, actions and costs, whatsoever, that may arise directly or indirectly out of any act or omission of the Veterinarian, her employees or agents, in performance by the Veterinarian of this agreement.
4. Without limiting her obligations or liabilities herein, at her own expense provide and maintain insurance in a form acceptable to the Municipality for the practice of Veterinary Medicine in the Province of Alberta.
5. Be responsible for the deduction of, and payments of, any payment owing to any level of government agency by or on behalf of her employees, including, if applicable, holiday pay, sick time allowance, unemployment insurance, workers compensation, Canada Pension Plan, Income Tax Deductions, Health Care Insurance premiums, liability insurance or group life insurance, and the Municipality shall have no responsibility for the deduction of the same, on behalf of the Veterinarian.
6. The Veterinarian agrees that the terms and conditions of this Agreement shall be binding upon the Veterinarian, her partners and staff.

7. The Municipality and the Veterinarian may by reciprocal correspondence agree to add to, delete, vary or amend any provision of this Agreement. The Municipality may give directives in writing ancillary to this Agreement, and any changes that are mutually agreed upon by the Municipality and the Veterinarian shall be included in and form part of this agreement.
8. Permit an inspection by any person or persons authorized by the Municipality and shall provide the proper or necessary assistance, at all reasonable times, to enter into and upon any part or parts of any lands occupied by the Veterinarian in the performance of her services on the project. The Veterinarian shall by all means in her power, aid and facilitate the inspector or any other authorized person in making such entry for inspection.
9. The Veterinarian shall not make any financial assignment of this Agreement or any part thereof without first having obtained the approval, in writing, of the Municipality.
10. The Veterinarian shall not sublet, subcontract, or transfer this Agreement or any part thereof to another party, without first having obtained the approval, in writing, of the Municipality.
11. The Veterinarian shall comply with the provision of:
 - 11.1 Any Act of the Legislature of the Province of Alberta and of the Parliament of Canada now or enacted hereafter; and,
 - 11.2 Any regulations in force from time to time under any of the Acts referred to in Clause 11.1; and,
 - 11.3 Any bylaw or resolution of any Municipal Government in the Province that expressly or by implication applies to the Veterinarian in respect to this Agreement.
12. Meet as required with the Veterinary Advisory Committee of the Municipal District of Mackenzie No. 23.

B. THE MUNICIPALITY SHALL:

1. Conditional upon the hiring of a second veterinarian to practice at Frontier Veterinary Service Limited in Fort Vermilion, pay to the Veterinarian a subsidy not to exceed SEVENTY SIX THOUSAND DOLLARS (\$76,000) in the first 1-year period subject to a NINE THOUSAND DOLLARS (\$9,000) reduction per annum over the subsequent four consecutive years, excepting the final 1-year period, which will be reduced to a subsidy not to exceed THIRTY EIGHT THOUSAND DOLLARS (\$38,000). The annual subsidy as stated above is inclusive of all expenses and disbursements over the Contract period in proportional payments per quarter payable on January 1, April 1, July 1 and October 1, and will be prorated to the Veterinarian in accordance with the time for which the second veterinarian is receiving a salary from Frontier Veterinarian Service Limited in Fort Vermilion.
2. In the absence of a second veterinarian receiving a salary from the Veterinarian, pay to the Veterinarian a subsidy not to exceed THIRTY EIGHT THOUSAND DOLLARS PER ANNUM (\$38,000.00) inclusive of all expenses and disbursements over the Contract period in proportional payments of NINETY FIVE HUNDRED per quarter payable on January 1, April 1, July 1 and October 1.
-  3. Transfer ownership of all veterinary equipment currently owned by the Municipality to the Veterinarian at no cost to the Veterinarian. The Veterinarian shall hereafter assume all costs associated with purchasing and maintaining equipment necessary for her practice.

III. THE VETERINARIAN SHALL:

- A. Purchase the existing housing unit presently being made available by the Municipality. The purchase price of the existing housing unit is \$1.00 (one dollar) and it shall be purchased within 2 weeks of the execution of this contract to provide veterinarian services for a 5-year period commencing January 1, 2004. When the Veterinarian purchases the existing housing unit the Municipality shall within 30 days provide a transfer of title or bill of sale to the housing unit to the Veterinarian and the Veterinarian

shall thereafter be responsible for all costs related to the housing unit including but not limited to utilities, maintenance costs, and taxes.

B. Provide to the Municipality annual financial statements approved in writing by a recognized accountant.

IV. In the event that either party breach any of the mutual promises, terms, covenants and conditions set out hereinbefore, the Agreement may become null and void.

V. In the event that the Agreement is terminated prior to the expiration date, the Veterinarian is entitled to receive payment proportionate to services performed.

IN WITNESS WHEREOF the parties have hereunto affixed their corporate seals attested by the hands of their duly authorized officers, as at the day and year first above written.

B. L. Spurgon
WITNESS

Harvey Prockiw
Harvey Prockiw
(Chief Administrative Officer)

Walt Staus
WITNESS

Bill Neufeld
Bill Neufeld
(Reeve)

[Signature]
WITNESS

Dr. W. Quist
Dr. W. Quist
(Veterinarian)



Dr Wendy Quitt

QUOTATION			
CODE	DESCRIPTION	PRICE / UNIT	
		REGULAR	SPECIAL
	Autotank X-Ray processor	\$ 280,00	\$ 4 895,00

3035 Bernard Pilon - St-Mathieu de Beloeil, Qc - J3G 4B5

☎ (450) 446-6282 Fax : (450) 446-9669

EXPECT MORE.....www.hoptechinc.com ✉ info@hoptechinc.com

GEORGE'S ROOFING LTD.

PH. 928-2183 OR 928-8058 FAX 928-4783 gbpeters@telus.net

QUOTE FOR: FRONTIER VET. SERVICE LTD.

Box 670 Fort Vermillion Ph. 927-4500 Fax 927-4503

PRICE QUOTE FOR MATERIALS:

93 1" Snap Seam roof panel 30 gauge galvalume	4419.38
2000 screws	140.00
16 roofedge	240.00
15 gable trim	270.00
8 ridgecap	144.00
16 closure top j	64.00
5 side wall flashing	75.00
1500' underlay	450.00

PRICE QUOTE FOR LABOUR:

2553.80

Includes installing snap seam panel and all related flashings and accessories. All garbage will be disposed of and work will be carried out in a neat and professional manner.

OPTIONAL: Snow rake one one side-\$200.00

Painted steel galvanized roof would be \$1100.00 more.

EXTRAS:

LABOUR IS GARANTEED FOR FIVE YEARS!

SUBTOTAL:	8355.96
GST:	584.92
TOTAL	8940.88

GEORGE'S ROOFING LTD.

PH. 928-2183 OR 926-8068 FAX 928-4783 gbpeters@telus.net

QUOTE FOR: FRONTIER VET. SERVICE LTD.

Box 670 Fort Vermilion Ph. 927-4500 Fax 927-4503

PRICE QUOTE FOR MATERIALS:

120 Bds 20 year shingles	2394.00
31 roofedge	187.60
2 boxes coil roofing nails	140.00
3 rolls armourguard ice and water shield	269.85

PRICE QUOTE FOR LABOUR: 2520.00

Includes removing and installing shingles and cleaning up all garbage. Work will be carried out in a neat professional manner.

OPTIONAL:

EXTRAS:

LABOUR IS GARANTEED FOR FIVE YEARS!

SUBTOTAL:	5511.35
GST:	385.79
TOTAL	5897.14

FEB. 09 '2005 08:06

#2232 P.001



Facsimile Transmittal

Name: Wendy
Organization: Frontier Vet
Fax: 780 927-4503
Phone:
Date: February 9, 2005
Subject:
Pages: 1 of 5

Please find following processor pricing as per your request.

In conversation with Agfa, if the hospital goes digital, Agfa would make available for purchase Agfa CR cassettes. This would allow you to continue to digitally process your images at the hospital.

Should you require any further information, please do not hesitate to contact our office at your convenience.

Regards,

Cobie Spaans

From Medtec Marketing
A Division of I.M.P. Group
Limited
17848-108A Avenue
Edmonton, AB T5S 1V3
Phone: 780-489-1938
Fax: 780-486-5536
1-800-661-5671
e-mail: cspaans@medtec.ca

MEDTEC

AGFA CP 1000 FILM PROCESSOR

Medtec Price
Description

\$ 6,920.00

- Self-contained darkroom processor sets up almost anywhere
- Ideal for low volume applications or as a backup system
- Easy chemical mixing with pre-measured concentrate
- Simple to set up, operate and maintain
- Fast, quiet, energy efficient
- Includes light tight cover and replenishment bottles

Optional mounting stand

\$ 450.00

MEDTEC

KONICA SRX-101A FILM PROCESSOR

Medtec Price

\$ 6,880.00

Description

- 90 or 120 second film processing cycle
processing capacity of 60 – 14x17' films per hour
- cold water operation
- automatic chemical replenishment, standby, developer
and dryer temperature control
- infrared dryer for quiet operation
- L-35"(90cm); W-24"(61cm); H-17.5"(44.5cm)
- Replenisher tanks included

OPTIONAL STAND

250.00

MEDTEC

AFP MINI-MED 90 PROCESSOR

Medtec Price

\$ 5,900.00

Description

- 90 second film processing cycle
- processing capacity of 90 - 14x17" films per hour
- cold water operation
- automatic chemical replenishment, standby, developer and dryer temperature control
- infrared dryer for quiet operation
- L-33"(83.5cm); W-22"(55.9cm); H-24"(60.7cm)
- Includes stand, tanks and starter spare parts kit

MEDTEC

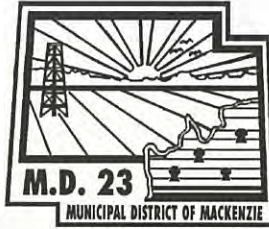
SUMMIT OCP PROCESSOR

Medtec Price

\$ 5,900.00

Description

- 105 second film processing cycle
- processing capacity of 75 ~ 14x17" films per hour
- cold water operation
- automatic tank fill; chemical replenishment; standby
- developer and dryer temperature control
- L, 30" (76.2cm); W, 23" (58.4cm); H, 16.5" (41.9cm)
- includes stand, tanks and starter spare parts kit



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	February 22, 2005
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	RCMP – Fort Vermilion Detachment Area Community Priorities Assessment
Agenda Item No:	10 a)

BACKGROUND / PROPOSAL:

Attached please find a letter from the Fort Vermilion RCMP detachment stating the five strategic priorities of the RCMP. The five priorities are Aboriginal Policing, Youth, Organized Crime, Terrorism and International Policing.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Please review the attached document and identify if Council has additional or other policing priorities they would like implemented.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: 

Reviewed: 

C.A.O.:



Royal
Canadian
Mounted
Police

Gendarmerie
royale
du
Canada

Security Classification

From: NCO i/c RCMP
Box 94
Fort Vermilion, Alberta

Our File - 195-12

To: Municipal District of MacKenzie
Box 640
Fort Vermilion, Alberta
T0H 1N0

Date: 2005-02-09

Attention: Reeve and Councillors

Re: Community Priorities Assessment

Our Detachment is currently reassessing the needs and strategic priorities for the communities that are within the M.D. of MacKenzie. Our office would welcome the opportunity to meet with the council in the near future to identify and address the priorities of the M.D. I feel this is a necessary and worthwhile process to undertake in order to ensure that our office is providing a high level of service and that it is meeting the needs of the district we serve.

I will outline the strategic priorities of the Royal Canadian Mounted Police. The five priorities are as follows, Aboriginal Policing, Youth, Organized Crime, Terrorism and International Policing. Please review them and discuss them with your council and community members. Our goal will be to try and align and tailor your specific needs with the priorities of the RCMP. We realize that some of the priorities may not seem applicable to the M.D., however we ask that you not limit your concerns or priorities to the subjects listed.

1. Aboriginal Policing - Plans and Priorities:

The explosion in Canada's Aboriginal youth population mirrors that of the third world, creating, among other things, an urgent need for Aboriginal job creation. It is anticipated that 160,000 new jobs will be required by 2006 to maintain current Aboriginal labour force participation – a 50% increase of currently employed Aboriginal people.

Aboriginal people account for 15% of the federally incarcerated population, yet represent 2% of the Canadian population. Recognizing the important link between economic disparity and the potential for criminality, improving this group's living standards is a key crime prevention measure. Governments, communities, police, Aboriginal organizations and private industry all have a role to play in improving opportunities for this growing population.

The RCMP has had a long and productive history of service to Aboriginal communities across this country, and has worked successfully to build good relationships with over 190 Aboriginal communities serviced in RCMP jurisdictions. In line with the Government of Canada's priority to build stronger Aboriginal communities, the RCMP is committed to bring a greater focus to this area of policing by dealing with the various challenges Aboriginals face both on and off reserves.

For 2005, the RCMP Aboriginal Communities Strategy will focus on "Safer and Healthier Aboriginal Communities". Operations will continue to develop and implement culturally sensitive strategies, plans and programs to address the particular needs of Aboriginal Peoples in both urban and rural areas, and in the North. An integral part of this approach will be to continue to use restorative justice techniques and methods where appropriate. The restorative justice approach allows us to work with communities to help them heal and to confront their problems using traditional Aboriginal justice practices, rather than relying on more formal criminal sanctions or incarceration.

The RCMP will:

- promote use of restorative processes – ensure that alternatives for Aboriginal people are considered key policing options/services. Work with other stakeholders to continue to build momentum around this philosophy
- provide a culturally sensitive police service
- invest in/optimize research for policy development
- ensure data quality/integrity – examine existing mechanisms (internal and external) for capturing data and suggested improvements to enhance intelligence capacity and thus service delivery
- improve service delivery within Aboriginal Policing service line
- demonstrate value for service – satisfy our partners and stakeholders by demonstrating value through sound stewardship and rigorous accountability
- promote/profile Aboriginal Policing services through systematic communications and marketing to existing and potential clients to raise awareness of the Aboriginal Policing value proposition
- build new and strengthen existing partnerships
- offer courses and other learning opportunities to aboriginal police executives and police officers at the Canadian Police College
- communicate effectively to internal/external audiences

2. Youth

The RCMP Youth Strategy for 2005 will focus on "Preventing and reducing victimization and perpetration of crime by youth". This approach follows a crime prevention through social development model, which requires strong linkages to partners in the community, including schools and other social or youth-oriented agencies. Identifying and making early interventions in the lives of youth at risk by targeted educational and preventive programs, and using diversion and restorative justice strategies where appropriate, must be combined with broad-based community crime prevention and school-based liaison and drug awareness programs.

Working to implement the changes in the *Youth Criminal Justice Act* with our partners in the provinces and territories will challenge us to be flexible in our approach, while using the new legislative tools to achieve our goals. We also need to continue to consult with and engage youth themselves in order to develop more successful preventive policies and programs.

- prevent youth crime – address underlying causes, and respond to the needs of young persons, especially those in situations of risk.
- optimize responses to youth who offend – emphasis on early intervention, meaningful consequences, restorative approaches and community-based involvement.
- seek input from communities, especially youth and youth serving organizations – provide expertise and leadership in facilitating community-wide problem-solving with a balance of prevention and intervention strategies.
- ensure data quality – in terms of timeliness, accuracy, completeness, validity and reliability
- develop leading-edge policing practices – maximize research, information and expertise to develop and refine policing practices for youth and communities.
- develop community capacity to prevent crime and use restorative justice.
- optimize support and responses to youth victims – promote pro-social values, reduce risk and increase protective factors.
- build new and strengthen existing partnerships – pursue opportunities to consult, co-operate,
- co-ordinate and collaborate with various levels of government, non-government agencies, communities, and youth-serving organizations.
- inform public policy – promote the sharing of operational, policy and research expertise, tools and techniques both internally and externally.
- prevent crime amongst Canada's youth by providing appropriate courses and other learning opportunities to police officers.
- communicate effectively – disseminate information internally and externally on good policing practices with youth and the benefits of crime prevention through social development

- **YOUTH STRATEGIC PRIORITY BUSINESS PLAN**

The Prevention of Youth Crime and Victimization

- **Issue**

Youth involvement in crime - both as victims and offenders - is significant. Many key partners such as community leaders, social and criminal justice agencies, parents and youth themselves have broad expectations about the role of policing and do not believe that a criminal justice response alone will prevent crime.

It is a logical extension of the RCMP's Mission, Vision and Values and commitments, and our community policing philosophy that the RCMP continue to improve and expand existing partnerships in reducing the enormous emotional, social and financial costs of youth crime and youth victimization to society. The RCMP is expected to provide leadership and expertise to assist in addressing the social causes of crime in partnerships that contribute to the overall sustain ability of communities.

This work will unfold along a continuum that focuses on mainstream youth (in schools and communities) through to at-risk youth, requiring more targeted responses that stretch from prevention and intervention through to restorative justice approaches. This continuum naturally links with other RCMP priorities, especially organized crime. The Youth Strategy is not the answer for communities or populations of youth but is a framework providing guidance and direction. This guidance must be shaped, adapted and interpreted by various users to meet the needs of individual communities and/or youth. This Strategy sets a direction and tone yet it is fluid and evolutionary. As the Strategy is implemented, it will be evaluated and adjusted according to progress.

How To Achieve This Priority

To successfully address youth crime and victimization, police must increase their involvement in non-traditional policing roles. This means taking what we have learned about crime prevention and factors associated with crime and shaping RCMP service delivery to reflect this knowledge. We must continue to train, educate and encourage members to be proactive and use problem-solving to address the social factors that lead to crime. These same skills must be used to provide the foundation on which the Youth Strategy will be developed. Social development, root causes, community wellness and problem-solving provide the cornerstones of this work. The RCMP has already made some headway through proactive approaches. There are success stories of innovative and effective ways to deal with the prevention of youth crime and victimization. Yet, such initiatives are not consistently available, are often due to the ambitions and knowledge of one member and are not strategic. This can be changed through:

- Research, Program Development
- Support/Training
- Leadership & Communication
- Partnerships, including Youth Involvement
- Assessment, Monitoring and Evaluation
- Organizational Development

Expected Results

The RCMP Youth Strategy is a long-term plan. It involves establishing a Strategy that expands the police role along a continuum from a primary response to the general youth population and on through to a more targeted response for the youth most at risk.

Expected results include:

- A more economical and efficient response to the prevention of youth crime and victimization.
- Increased involvement of stakeholders - youth and youth serving organizations - in determining effective RCMP service delivery
- Enriched and more effective partnerships to address youth crime and violence prevention comprehensively and from a social development perspective.
- Provision of extended tools for developing comprehensive social development strategies.
- Community wellness and safer homes/safer communities

Accountability

Within this Youth Priority, accountability is relevant in two contexts:

Accountability within the Force

- Accountability brings clarity to what is expected and provides a process that ensures a response to success or failure. Through such an accountability process, clarified through 'Performance Agreements', each member - regardless of his/her rank, location or position - can determine his/her role in the Youth Strategic Priority.

Accountability through Evaluation

- A sound monitoring and evaluation process for all components and the initiative as a whole also provides an avenue for accountability to achieve objectives. This task is important and has been developed by being designated as a key component of the Strategy.

Partnerships

The RCMP have partnerships at the national, regional and local levels. 'Partnerships' are a key component of the Strategy requiring attention and investment for success. We will continue to strengthen and maintain these partnerships, knowing these are essential to tackle the full range of factors that contribute to crime and community wellness.

As noted above, we will begin by building strong, effective relationships with the two most relevant partners. This partnership will be extended when relevant and required.

Similar partnerships at the community level must also be established, bringing to the table the full range of partners required locally to address youth crime and victimization from a social development perspective.

This work must also build on and be linked to other related federal initiatives, including:

- National Strategy on Community Safety & Crime Prevention (Justice)
- Strategy for the Renewal of Youth Justice (Justice)
- National Children's Agenda (Health)
- National Youth Employment Strategy (HRDC)
- Gathering Strength (Royal Commission on Aboriginal Peoples)

Like partners will need to be established with other levels of government (especially at Divisional level), non-governmental organizations working within the field (Canadian Criminal Justice Association, NAACJ, National Youth in Care, etc.)

3. Organized Crime - Plans and Priorities:

Organized Crime poses a serious long-term threat to Canada's institutions, society, economy and to the quality of life of our citizens. For 2005, the RCMP Organized Crime Strategy will focus on "Reducing the threat and impact of Organized Crime". Critical to our success in countering the growth of these groups, and dismantling or disrupting their structures and sub-groups, is the improved coordination, sharing and use of criminal intelligence in support of integrated policing, law enforcement plans and strategies as well as initiatives designed to communicate the impact and scope of Organized Crime. Operations will provide leadership in developing and implementing intelligence-led, tactical operational plans, in partnership with other police and law enforcement agencies. But leadership, as part of integrated policing, does not always mean that we will be the lead agency responsible for a particular tactical plan.

Organized crime groups, possibly associated with terrorists activities, continue to pose the primary threat to public safety and security in the developed world. They are increasingly fluid, highly technologized and sophisticated, operating on a transnational level. The drug trade and organized crime have made money laundering the second largest global industry with the circulation of "dirty" money estimated at \$3 trillion world wide.

A great deal of international attention is being placed on the relationship between organized crime and societal destabilization in underdeveloped parts of the world. The transnational nature of these groups makes it imperative that policing agencies around the world work together to combat organized crime.

- conduct effective investigations – enhance our capability and capacity to effectively conduct organized crime investigators
- reduce demand and opportunity for crime and victimization through prevention and education
- ensure data quality/integrity of operational data – in terms of timeliness, accuracy, completeness, validity and reliability
- be intelligence-led – effective, intelligence-based priority setting and decision-making

- expand collection and sharing of information and intelligence – both domestically and internationally, by facilitating greater contribution from both RCMP personnel and external partners, developing new sources of information and collecting information on new and emerging subject areas
- build new and strengthen existing partnerships – with law enforcement and other relevant organizations, both within Canada and internationally
- inform public policy – locally, provincially, territorially, nationally and internationally, at the earliest stage of development
- enhance multi-disciplinary teams – promote the integration of members from various operational programs to strengthen and enhance capacity to achieve operational priorities
- support Canadian law enforcement agencies and the courts in the fight against organized crime by providing the most up-to-the-minute criminal history information in as timely a manner as possible
- contribute to the fight against organized crime by offering advanced courses, specialized seminars and other learning opportunities to RCMP and other Canadian police officers
- communicate effectively – articulate internally and externally, the RCMP's role in reducing the threat and impact of organized crime
 - ***This is the area where an emphasis on developing strong priorities and goals in the areas of drug enforcement in the M.D. could be placed.***

4. Terrorism - Plans and Priorities:

Following the terrorist attacks on New York and Washington of September 11, 2001, the Government of Canada recognized the need to significantly enhance the level of resources dedicated to anti-terrorism by the RCMP and other agencies, as well as to improve the legislative framework for protecting Canada and Canadians from such threats. The RCMP is committed to working in partnership with both domestic and foreign agencies to enhance prevention measures against the threat of terrorism in North America and elsewhere.

For 2005, the RCMP Terrorism strategy will focus on "Preventing, detecting and deterring terrorist activity in Canada and abroad". Using an intelligence-led, integrated approach, we will focus our activities on achieving this goal. Our participation in Canada-US and domestic interdepartmental national security committees and working groups aimed at the enhancement of transport security, border integrity, intelligence and information sharing and CBRN preventive measures are examples of this approach.

The threat of terrorism in contemporary society is continually changing, presenting an "intelligence challenge" to governments around the world. Potential terrorists have not yet necessarily engaged in criminal activity and are therefore difficult to recognize and impede. Terrorist organizations are increasingly sophisticated, with educated members linked through technology allowing them to operate in cells worldwide.

Law enforcement has identified "single issue terrorism" (extremist groups dedicated to specific issues versus widespread political change) as a serious threat. The worldwide operations base of terrorist groups emphasizes the importance of an integrated policing approach where intelligence is shared among countries around the world.

- ensure border integrity – work with partners to create “smart borders” that will prevent the entry of those who create a terrorist threat
- successfully detect, prevent/disrupt and investigate terrorist activity
- expand collection and sharing of information and intelligence both domestically and internationally
- produce robust intelligence – to provide a real-time comprehensive map of terrorist activity in Canada
- build new and strengthen existing partnerships, nationally and internationally (
- inform public policy – enhance RCMP participation in public policy at the earliest stage of development
- implement national program management – improve national management of RCMP activities related to the detection, prevention and investigation of terrorist activity
- communicate effectively to internal and external audiences

Since September 11, 2001, countries around the world have re-examined the way they manage intelligence and law enforcement. They are placing increasing emphasis on developing non-traditional competencies and skill sets, and on building their capacity to deal with the new criminal and terrorist environment.

A number of countries have restructured or are in the process of restructuring their security, intelligence and law enforcement functions.

The most notable example is the Department of Homeland Security in the US, which will bring together 22 previously separate organizations. In their re-examination of intelligence management functions, and identification of new competencies, forces around the world have recognized the importance of integrated policing and learning from experiences in allied countries.

- ***Focus needs to be put on identifying potential areas of risk in the M.D. and attaching priorities or contingency plans to mitigate the risk as much as possible.***

5. International Policing - Plans and Priorities:

The changing nature of transnational crime and the complex issues and challenges it raises for all police agencies highlights the need for Operations to take a leadership role in enhancing cooperation at both the strategic and tactical levels between ourselves and foreign police and law enforcement agencies. Problems affecting policing and law enforcement are often driven by technological changes that outstrip the normal pace of legislative and diplomatic efforts to adjust to the new economy. The success of our Terrorism and Organized Crime strategies is closely linked to the success of our International Policing Strategy.

For 2005, the RCMP International Policing Strategy will focus on “Effective support of international operations and initiatives”. Building on Operations’ experience in international peacekeeping and peace-building, our relationship with Interpol and Europol, and our foreign liaison and training programs, the RCMP will enhance its

capacity to develop new partnerships and agreements on behalf of the Canadian law enforcement community. Operations will play a full leadership role in integrating our international policing activities by building a long-term policy and program framework in this area.

The RCMP will:

- build new and strengthen existing partnerships both in Canada and internationally
- strategic placement and effective use of services – based on sound intelligence/information, strategically locate and appropriately tasked personnel
- be intelligence led – implement decisions based upon critical analysis of intelligence based information
- strategically build partnership capacity – promote the Canadian model of justice by strategically building the capacity of global partners
- inform public policy – seek more effective participation in and contribution to informed decision-making in public policy regarding international issues
- market and promote services – ensure that RCMP employees and relevant national and international communities are aware of the benefits, advantages and capacity of international policing services
- secure health and safety of employees abroad
- communicate effectively to external/internal audiences

Traffic Plans - 2005

Please have the council members discuss with their constituents in an attempt to determine what are their top priorities. Once they are identified we can develop strategic plans to target these areas. With limited resources we will have to focus on the most important areas, further, those that affect the health and safety of those that are using the roadways.

Some of these priorities are more applicable than others. We look forward to meeting with you in the near future so that we can set up the priorities for your community for 2005. Please contact our office at your earliest convenience to set up a meeting where we can discuss this matter further.

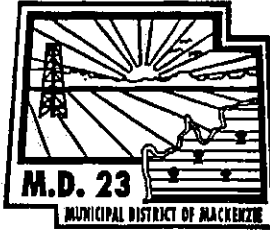
regards,



Ryan Becker, Sgt.
NCO i/c Fort Vermilion Detachment

Cst. Dave Casey
Royal Canadian Mounted Police

cc - ~~Paul Dredger, Director Emergency Planning~~



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	February 22, 2005
Presented By:	Paul Driedger Director of Planning, Emergency & Enforcement Services
Title:	AAMD&C Resolution – Zone Meeting RCMP Staffing Shortage
Agenda Item No:	10b) Addition

BACKGROUND / PROPOSAL:

Please find attached the draft resolution that is to be presented at the AAMD&C Zone meeting on February 25, 2005 in Grande Prairie.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

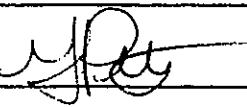
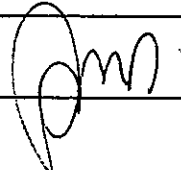
For discussion.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

For discussion.

Author: 	Reviewed: 	C.A.O.:
---------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------	---------

Resolution No. __-05S

Winter 2005

Carried Lost

MUNICIPAL DISTRICT OF MACKENZIE

RCMP STAFFING FORMULA

Requires ____ Majority

Endorsed by the _____ Association of Municipal Districts and Counties

WHEREAS many Alberta rural municipalities have large developed areas within their boundaries;

AND WHEREAS many Alberta rural Royal Canadian Mounted Police detachments have large geographical areas for coverage;

AND WHEREAS many Alberta rural Royal Canadian Mounted Police detachments have a shortage of staff to provide effective response to all developed areas within their jurisdiction;

AND WHEREAS the Police Act states that the Government of Alberta is responsible for ensuring an adequate and effective level of policing is maintained throughout Alberta;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties urge the Government of Alberta to establish a RCMP staffing formula including provisions for funding.

BACKGROUND INFORMATION:

What is *basic policing* for a community?

- Is it the amount of crime?
- Is it number of residents?
- Is it determined by population/member?
- Is geography/distance considered?
- Why is it that the population per member for our municipality is approximately 3600/member while the average in the province is 300-400/member?

The Province has a policy paper on *Enhanced Levels of Service* which states, "Pursuant to the *Police Act* of Alberta, the Solicitor General is responsible for ensuring that an adequate and effective level of policing is maintained throughout Alberta. The *Police Act* requires the Province to provide provincial policing to every town, new town,

village and summer village that has a population that is not greater than 2,500 (now 5000) and every municipal district and Metis settlement, at no direct cost. In April 1992, Alberta entered into the Provincial Police Service Agreement with the Government of Canada to provide policing by the RCMP Provincial Police Service to these municipalities".

The Municipal District of Mackenzie Council established the Policing Task Force to deal with policing concerns in their region. Meetings were held with the RCMP "K" District Officer as well as the Solicitor-General.

Municipal District of Mackenzie questions how resources are allocated throughout the province. Who determines the staffing for each district? How is it decided where members are allocated throughout the province? The goal is to receive enough members to bring the population per member down to an acceptable population per member to ensure an adequate level of service is provided.

The Municipal District of Mackenzie recommends that distance and traveling conditions (gravel) should be considered when allocating resources to districts such as the Fort Vermilion detachment. Over 80% of the roads in our area are gravel or dirt roads.

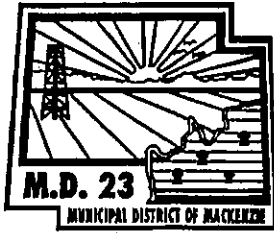
For example;

The Fort Vermilion Detachment has 2.5 RCMP members responsible for policing the Municipal District of Mackenzie geographical area of approximately 40,000 square km's including a number of hamlets, settlements and rural areas with an approximate population of 9,000 residents. The Municipal District does not consider 2.5 RCMP members serving approximately 9000 people (3600 people per member) adequate and effective policing?

The distances within the Fort Vermilion detachment area between Fort Vermilion and the 19 communities they respond too were reviewed which included one community only having access via airplane for part of the year. These distances equate to a great deal of travel time when responding to calls. It also means that if two calls are received at the same time within the district the officers must choose which one they will respond to. It can literally take hours to travel from one area to the next within their response area. Some distances amount to travel time equivalent to travel from Edmonton to Calgary.

This means that services such as school talks, DARE program, bike rodeo and minor complaints had to be cut due to the staffing shortage. This leaves the officers only responding reactively and the ratepayers contacting the Municipal Special Constables for immediate services.

AAMD&C BACKGROUND INFORMATION:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	February 23, 2005
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Bylaw 491/05 – School Zones and Speed Zones
Agenda Item No:	10c) Addition

BACKGROUND / PROPOSAL:

At their January 11, 2005 meeting Council gave second and third reading to Bylaw 471/04 to update and combine Bylaw 168/99 School Zone and Bylaw 205/00 Speed Limit as well as adding speed zones for the Buffalo Lake Estates, which had previously been approved by Council via motion.

In Bylaw 491/05 we are updating the Bylaw to allow for the MD to reduce speeds on roadways as needed due to congested development.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Bylaw establishes school zones and signage for both hamlet and rural schools within the MD and speed limits within hamlet and rural areas.

Due to a need for reduced speeds on roadways in areas such as the oilfields, changes have been made as follows:

- "Whereas the Council has designated that certain roadway speeds be reduced due to congested residential development"
- Clause 6 has been amended to add:
 - d) "Notwithstanding clause 6. a) that the speed limits may be reduced where designated by the Director of Operations."

Author: M. Krahn

Reviewed:

C.A.O.:

➤ Clause 7 has been amended as follows:

- "That Bylaw 471/04 be rescinded hereby."

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 491/05 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie.

Motion 2

That second reading be given to Bylaw 491/05 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie.

Motion 3


That consideration be given to go to third reading of Bylaw 491/05 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie, at this meeting.

Motion 4

That third reading be given to Bylaw 491/05 being a bylaw to establish school zones, signage for school zones, and speed limits within the Municipal District of Mackenzie.

Author: M. Krahn

Reviewed:



C.A.O.:

BYLAW NO. 491/05

**BEING A BY-LAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF DECLARING SPECIFIC PORTIONS OF ROADS
AS SCHOOL ZONES AND OTHER SPEED ZONES
AND AUTHORIZING THE ERECTION OF SCHOOL ZONE SIGNS
TO DESIGNATE THE AREAS SO DECLARED**

WHEREAS the Council of the Municipal District of Mackenzie No. 23 deem it advisable that specific portions of roadways herein referred to be declared as school zones for the protection of children attending the schools at the specified locations,

WHEREAS the Council has designated that certain roadway segments be declared as school zones due to congested residential developments.

WHEREAS, provisions of the Traffic Safety Act, the Council to establish maximum speed limits of less than eighty (80) kilometers per hour for highways under its control; and to establish a maximum speed limit in excess of eighty (80) kilometers per hour for all or any highway under its control.

WHEREAS, provisions of the Traffic Safety Act, the Council of the Municipal District of Mackenzie No. 23 may prescribe a maximum of not more than one hundred (100) kilometers per hour for a highway that is not a primary highway.

THEREFORE by virtue of the powers vested in it under the Traffic Safety Act, and the Municipal Government Act, the Council of the Municipal District of Mackenzie No. 23 enacts as follows:

1. In this bylaw, unless the context otherwise requires,
 - a) "Hamlet(s)" shall be the unincorporated communities of Fort Vermilion, La Crete, and Zama as established and designated boundaries as approved by Municipal District of Mackenzie No. 23
 - b) "Rural Area" shall be all other areas within the municipality with the exception of the communities noted above.

2. SCHOOL ZONES

- a) That the portion of 94th Avenue from the east boundary of Lot 12, Plan 782-0147 to the west boundary of Lot 14 Plan 782-0147, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the Ridgeview Central School and the Sandhills Elementary School.
- b) That the portion of 100th Street from the south boundary of Lot C, Plan 962-4008 to the north boundary of Lot C Plan 962-4008 and that the portion of 99 Avenue from the NE corner of Lot C Plan 962-4008 to 101st Street, within the boundaries of the Hamlet of La Crete be declared a school zone. This school zone shall be for the La Crete Public School.
- c) That the portion of 50th Street from the north boundary of Lot 4, Block A, Plan 762-1591 to the south boundary of Lot 4, Block A, Plan 762-1591, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the Fort Vermilion Public School.
- d) That the portion of River Road from the east boundary of Lot 1, Plan 3279 KS to the south boundary of Lot 1, Plan 3279 KS, within the boundaries of the Hamlet of Fort Vermilion be declared a school zone. This school zone shall be for the St. Mary's Elementary School.
- f) That the portion of Aspen Drive from the north boundary of Lot 4, Block 11, Plan 882-1687 to the south boundary of Lot 4, Block 11, Plan 882-1687, within the boundaries of the Hamlet of Zama be declared a school zone. This school zone shall be for the Zama City School.
- g) That the portion of local road, locally known as Bluehills Road, for 300 meters north and south of the Bluehills Community School located on SE 1-104-18-W5M, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Bluehills Community School.
- h) That the portion of local road, locally known as Rocky Lane Road, for 300 meters north and south of the Rocky Lane School located on S½ 16-109-14W5M, subdivided as Lot 5, Block 1, Plan 962-1175, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Rocky Lane School.

- i) That the portion of local road, for 300 meters north and south of the Private School located NE 11-108-13W5M and 300 meters from the south boundary of the same, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Vermilion Peace Private School.
- j) That the portion of local roads, for 300 meters north and south and 300 meters east and west of the Private School located on NE 33-105-14W5M, within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for the Peace Mennonite Private School.
- k) That the portion of local road, for 300 meters north and south of the Private School located SW 08-107-13-W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- l) That the portion of local road, for 300 meters north and south of the Private School located SW 14-104-17W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- m) That the portion of local road, for 300 meters north and south of the Private School located on NW 17-104-17W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- n) That the portion of local road, for 300 meters north and south of the Private School located on SW 30-104-14W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.
- o) That the portion of local road, for 300 meters north and south of the Private School located on SW 14-105-15W5M within the boundaries of the Municipal District of Mackenzie No. 23 be declared a school zone. This school zone shall be for a Private School.

3. SCHOOL ZONE HOURS AND SIGNAGE

- a) That on any day on which school is held, no driver shall drive within the school zone so declared, at a rate of speed greater than 30 kilometers per hour, at any time between:
 - i) 8:00 a.m. and 9:30 a.m., and
 - ii) 11:30 a.m. and 1:30 p.m., and
 - iii) 3:00 p.m. and 4:30 p.m.
- b) That 30 kilometers per hour school zone speed signs be erected to designate those portions of the roadways within the Municipal District of Mackenzie No. 23 herein before referred to as school zones for the guidance of any person or driver of any vehicle travelling on the said roadways.
- c) That 30 kilometers per hour ahead signs be erected 150 meters in advance of the 30 kilometer per hour school zone signs on all streets in the hamlets where school zones are located.
- d) That 30 kilometers per hour ahead signs be erected 300 meters in advance of the 30 kilometers per hour school zone signs on all rural roads where school zones are located.

4. BUFFALO LAKE ESTATES

That a maximum speed limit of sixty (60) kilometers per hour be established for the sections of road known as "Buffalo Lake Estates" or legally known as shown on attached schedule:

- a) Township Road 105-5 from Range Road 15-1 to Range Road 15-1A; and
- b) Range Road 15-1A from Township Road 105-5 to Township Road 106-6.

5. HAMLET SPEED LIMITS

- a) That a maximum speed limit of fifty (50) kilometers per hour be established in the hamlets of Fort Vermilion, La Crete and Zama, except in designated school and playground zones.
- b) Notwithstanding clause 5. a) that a maximum of seventy (70) kilometers per hour transition zone that connects a fifty (50) kilometers an hour zone within a hamlet increasing to a seventy (70) kilometer an hour zone to the hamlet boundary before proceeding to either an eighty (80) kilometers per hour zone on a

gravel road or a one hundred (100) kilometer an hour zone on a paved highway, may be established on the outskirts of the hamlets as designated by the Director of Operations.

- c) That proper speed limit signs be placed at the boundaries of those hamlets mentioned in Section 1.

6. RURAL SPEED LIMITS

- a) That a maximum speed limit of eighty (80) kilometers per hour be established for all rural gravel roads within municipal boundaries.
- b) That a maximum speed limit of one hundred (100) kilometers per hour be established for the La Crete North and South Access Roads up to the Hamlet of La Crete boundary.
- c) That a maximum speed limit of sixty (60) kilometers per hour be established for all roads adjacent to and within Country Residential zoned subdivisions within municipal boundaries that front onto a rural road or an internal subdivision road.

~~Notwithstanding clause 6. a) that the speed limits may be reduced where designated by the Director of Operations~~

7. PENALTIES AND RESCINDING BYLAWS

- a) That any person found guilty of violating the speed as indicated by the erected signs is subject to the penalties described in the Traffic Safety Act and Amendments thereto.

~~That Bylaw 491/05 be rescinded here~~

First Reading given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2005.

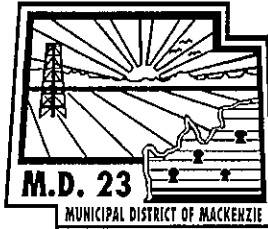
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading given on the _____ day of _____, 2005.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Policy ADM026 Signing Authority for the Reeve and Councillor's Expense Claims
Agenda Item No:	112)

BACKGROUND / PROPOSAL:

Policy ADM026 Signing Authority for the Reeve and Councillor's Expense Claims authorized Administration to approve expense claims, but did not set out the guidelines Administration should follow.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is a draft policy ADM026 which sets out the guidelines for administration to follow when approving expense claims..

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That Policy ADM026 Signing Authority for the Reeve and Councillor's Expense Claims be approved as amended.

Author:	Reviewed:	C.A.O.:
---------	-----------	---------

Municipal District of Mackenzie No. 23

Title	Signing Authority for Reeve and Councillor's Expense Claims and Honorariums	Policy No:	ADM026
-------	-----------------------------------------------------------------------------	------------	--------

Purpose

To establish signing authority for the Reeve and Councillor's expense claims and honorariums.

Policy Statement and Guidelines

Council recognizes the need for verification of the Reeve and Councillor expense claims and honorariums.

1. Administration shall have the authority to verify and sign the Reeve and Councillor expense claims and honorariums under the following conditions:
 - a) Councillors have attended Council meetings in person or by teleconference (up to a maximum of three per year).
 - b) Workshops, conference, conventions that have been approved by Council prior to attending.
 - c) Attendance at Committee meeting or Task Forces meetings will be in accordance with the bylaws or Terms of Reference of that committee or task force.
 - d) Three floater days a year will be paid provided the Councillor has clearly identified it as such.
2. In the event that a discrepancy is noted on an expense or honorarium claim- Administration shall forward the claim to the Reeve for final decision .
3. Council members will supply their expense claims and honorariums within 60 days after the incurrence of the expenditure. After this time, administration will not pay these claims unless Council approves the Councillor's request for payment.
4. Council members will submit their December expense claim and honorarium by January 31 of the following year in order to expedite the closing of the year-end accounts.

	Date	Resolution Number
Approved	Feb 15/00	00-074
Amended	March 20/01	01-161

Deleted: u
 Deleted: .
 Formatted: Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.5" + Tab after: 1" + Indent at: 1"

Formatted: Indent: Left: 0.5"
 Deleted: <#>¶
 Formatted: Bullets and Numbering

Deleted: be obligated to

Deleted: endeavor to supply

Deleted: ¶
 ¶
 ¶

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Bill Landiuk, Acting CAO/Director of Corporate Services
Title:	ADM30 - Isolation Allowance
Agenda Item No:	11b)

BACKGROUND / PROPOSAL:

Administration is requesting that ADM030 - Isolation Allowance policy be amended for rates payable to employees working in Zama. We are recommending that the monthly allowance be changed from \$600 to \$1000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This is policy has been in place since the year 2000 with no changes made for increase in costs related to utilities, accommodations and living costs in general.

As Council is aware, the MD is in direct competition with oil and gas companies and a variety of servicing firms that pay excellent wages and provide a variety benefits to those employees. In other for the MD to attract and retain good employees we to have reasonable policies such as this that recognizes the job market in a specific area.


COSTS / SOURCE OF FUNDING:

The increase on a yearly basis would be \$4,800 per employee for a total of \$9,600.

Please note: This allowance is a taxable benefit and at a 30% tax rate; the yearly \$12,000 isolation allowance works out to be \$8,400 or \$700 per month going into the employee's pocket to pay for expenses.

RECOMMENDED ACTION (by originator):

That policy ADM030 - Isolation Allowance be amended as presented and effective February 1, 2005.

Author:	Reviewed:	C.A.O. 
---------	-----------	----------------------------------------------------------------------------------------------

Municipal District of Mackenzie No. 23

Title	ISOLATION ALLOWANCE	Policy No:	ADM30
--------------	----------------------------	-------------------	--------------

Legislation Reference	Municipal Government Act, Section 5
------------------------------	--------------------------------------------

Purpose

To establish a Policy where employees in isolated locations within the MD of Mackenzie are provided with an isolation allowance to help defray additional living costs.

Policy Statement and Guidelines

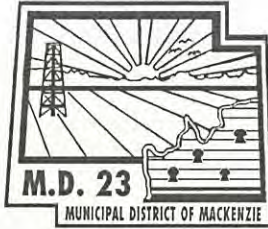
The MD of Mackenzie No. 23 recognizes that in some instances the cost of living is higher in some parts of the municipality than in other parts. This is truer in isolated or remote parts of the municipality.

To ensure that all employees are treated in an equitable manner employees working on a year round basis will be provided with a isolation allowance to help offset the extra costs incurred by working and living in these remote areas. The isolation rates are established as follows:

- Zama -----~~\$600.00~~ 1000.00 per month
- High Level -----\$0.00 per month
- Fort Vermilion -----\$0.00 per month
- La Crete ----- \$0.00 per month

It should be noted that the isolation allowance is treated as a taxable benefit for the employee under current Revenue Canada guidelines.

	Date	Resolution Number
Approved	Nov 7/00	00-630
Amended		
Amended		



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Supper with the Town of High Level
Agenda Item No:	11C)

BACKGROUND / PROPOSAL:

The Municipal District of Mackenzie and the Town of High Level recently met over supper to discuss a number of common issues.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Discussions were held around the following topics with some requests being made.

Inter-municipal Development Plan – Full Councils to negotiate
Cost-sharing Agreement – Request made to extend the Agreement one year.
Water Agreement – To be negotiated by representatives of both Councils or Councils as a whole
MD Office Space – CAO's to review
Airport Operations Agreement – Requested extension for one year.
Regional Recreational Advisory Board – Representatives from MD, Towns and Members at large.
Highway 88 and 58

COSTS / SOURCE OF FUNDING:

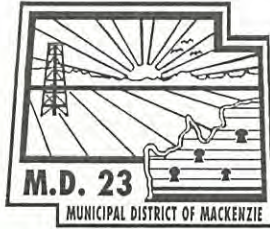
RECOMMENDED ACTION:

For discussion.

Author:

Reviewed:

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Doctor Recruitment Committee
Agenda Item No:	11d)

BACKGROUND / PROPOSAL:

The La Crete Chamber of Commerce has set up a committee to recruit doctors to La Crete

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Doctor Recruitment Committee is requesting the MD appoint a member to sit on this committee. Council already has Councillor Watson sitting on the regional physician recruitment Committee.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That a letter be sent to the La Crete Chamber advising that the Municipal District is already committed to recruitment of physicians on a regional level.

Author:	Reviewed:	C.A.O.:	
---------	-----------	---------	---------------------------------------------------------------------------------------



February 15, 2005

Municipal District of Mackenzie No. 23
Bill Landiuk
Box 640
Fort Vermilion, AB T0H 2H0

Dear Mr. Landiuk:

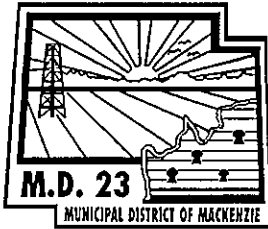
La Crete community members have for some time been concerned about the level of health care services available in La Crete. Local community agencies and individuals have gotten together and formed a committee, currently labeled the La Crete Health Service Initiative. Having Doctors living in and practicing from a La Crete based clinic will improve current services and help to build future services. The committee has met with David Kay, Rural Physician Recruitment and Retention, and is putting together an action plan and establishing sub-committees or action groups to take on identified courses of action

The M.D 23 Council as the Municipal Governing body is an important partner in La Crete community initiatives and therefore we invite the council to appoint a member to the La Crete Health Services Initiative as a means to ensure M.D 23 Council input and awareness of committee directions.

Please notify Barb Peters at the Chamber office if a Member is being appointed so that meeting date information can be communicated.

Yours Truly,

Norman Buhler
Chamber President
La Crete & Area Chamber of Commerce



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Rural Transportation Grant Review Committee
Agenda Item No:	11e)

BACKGROUND / PROPOSAL:

At the recent AAMD&C Fall Convention a resolution was brought forward regarding the Rural Transportation Grant formula. The government has encouraged the AAMD&C to undertake the review, and therefore is looking for individuals to sit on the committee.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The AAMD&C is seeking members from a wide variety of circumstances such as:

- Small and large municipalities (population and geographic size)
- Wealthy and poorer municipalities
- Remote and urban
- Municipalities with heavy truck traffic and industry

The AAMD&C is requesting that member municipalities carefully consider their nominee, as they are looking for individuals that are very familiar with infrastructure costs, municipal grant programs, and bridge funding. The nominee may be an elected official or a member of administration.

COSTS / SOURCE OF FUNDING:

- Travel, hotel, and meal expenses are covered by the AAMD&C
- Per diems are the responsibility of the municipality

RECOMMENDED ACTION (by originator):

That _____ be nominated by the Municipal District of Mackenzie to the AAMD&C Rural Transportation Grant Review Committee.

That the correspondence from the AAMD&C be received for information.

Author: K. McNeil

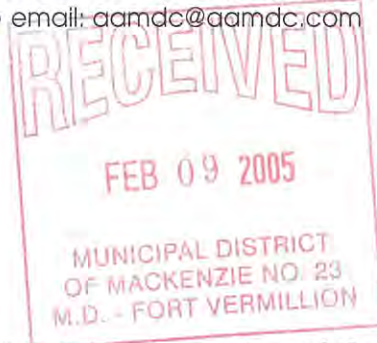
Reviewed:

C.A.O.



ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

2510 SPARROW DRIVE • NISKU, ALBERTA T9E 8N5 • TELEPHONE: (780) 955-3639 FAX: (780) 955-3615
www.aamdc.com • email: aamdc@aamdc.com



February 3, 2005

TO ALL AAMD&C MEMBERS:

At the recent AAMD&C Fall Convention, AAMD&C delegates endorsed Resolution 27-04F (attached) urging the provincial government to *review the Rural Transportation Grant (RTG) formula and to ensure equitable representation in this review from a wide range of municipal circumstances and perspectives.*

Based on the resolution endorsed by the membership, and the concerns brought forward to the AAMD&C regarding the growth, equity, and formula for the RTG, the AAMD&C wrote a letter to Deputy Infrastructure and Transportation Minister Jay Ramotar on January 12 (attached). The letter requested prompt attention and action on this resolution based on the provision of new funding from the provincial and federal governments for municipal infrastructure and the applicability of the rural transportation grant in discussions of funding distribution formulas for rural Alberta.

The provincial government responded on January 17 (attached) indicating support for the AAMD&C request to review the RTG, and encouraged the association to undertake the review and provide recommendations to the Department of Infrastructure and Transportation.

The AAMD&C board had an opportunity to review this background at their January 28 meeting, and would like to now request nominations from the membership to establish a Rural Transportation Grant Review committee. The board will select members for the committee based on nominations received at the February 28 board meeting. Ultimately, the board would like to balance the selection of committee representatives based on a wide variety of circumstances, which include (but are not limited to):

- small and large municipalities (population and geographical size)
- wealthy and "have not" municipalities
- municipalities surrounding the large urban centres with heavy commuter traffic and those that are in more "remote" regions
- municipalities with heavy truck traffic and industry

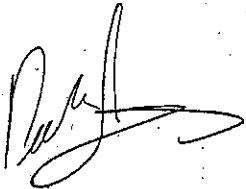
We request that member municipalities carefully consider an appropriate representative to nominate, whether elected or administrative, that possesses in-depth knowledge of infrastructure costs and funding nuances, and is also familiar with municipal grant programs broader than the Rural Transportation Grant (ex. bridge

funding, targeted investment). If you have an appropriate candidate and you would like the opportunity to be considered for representation, please submit the name of **one** individual on the attached form to the AAMD&C office no later than **February 24, 2004**. Nominations can be forwarded to the AAMD&C office via fax (780-955-3615) or mail (2510 Sparrow Drive, Nisku, Alberta, T9E 8N5).

Committee members should be prepared to attend the first meeting in March 2005, and subsequent meetings at the AAMD&C office in Nisku. Travel, hotel and meal expenses of committee members will be reimbursed by the AAMD&C. Per diems of committee members will be the responsibility of the home municipality.

We thank you for your consideration on this important matter. If you have any questions or concerns regarding the process for nominating representatives, or the formation of the committee, we would be pleased to hear from you.

Yours truly,

A handwritten signature in black ink, appearing to read 'Donald W. Johnson', with a stylized flourish at the end.

Donald W. Johnson
AAMD&C President

DJ/kal

Attachment

NOMINATION FORM

AAMD&C Rural Transportation Grant Review Committee

Name of Representative: _____

Municipality: _____

AAMD&C District: _____

This nomination is endorsed by Council this _____ day of February,
2005.

(Signature of CAO)

All nominations are to be submitted to the AAMD&C office no later
than Friday, February 24, 2005.

Fax: (780) 955-3615

Mail: 2510 Sparrow Drive
Nisku, AB
T9E 8N5

LEDUC COUNTY

Rural Transportation Grant Review

Carried

WHEREAS the AAMD&C has requested Alberta Transportation to review the appropriateness of the current provincial transportation grants applicable to rural municipalities;

AND WHEREAS the Rural Transportation Grant provides financial assistance to rural municipalities, Metis Settlements and Special Areas for transportation capital projects on the local road network based on kilometres of open road, population, equalized assessment and terrain;

AND WHEREAS the Basic Capital Grant provides financial assistance for transportation capital projects to cities and urban services areas (excluding Edmonton and Calgary) based on an allocation of \$60 per capita;

AND WHEREAS there appears to be an inequitable allocation of provincial financial assistance, based on the funding formulas for the Rural Transportation Grant and the Basic Capital Grant, for similar transportation capital projects when comparing rural municipalities with small urban municipalities of comparable populations;

AND WHEREAS this disparity was continued when the Rural Transportation Grant formula was used as the basis for allocation of federal funding through the Infrastructure Canada-Alberta Program entitlement;

THEREFORE BE IT RESOLVED that the Alberta Association of Municipal Districts and Counties request the Government of Alberta to review the Rural Transportation Grant formula and to ensure equitable representation in this review from a wide range of municipal circumstances and perspectives.

BACKGROUND INFORMATION:

The Rural Transportation Grant (RTG) is allocated based on a formula that incorporates length of open roads, population, equalized assessment, and terrain. Funding is provided for 100 per cent of eligible projects up to the municipality's annual allocation.

The Basic Capital Grant (BCG) provides financial assistance on a 75 per cent

government/25 per cent city basis for capital-related projects which meet program eligibility criteria to 15 cities (excluding Calgary and Edmonton) and two urban service areas. Under the BCG, each jurisdiction is eligible to receive an annual grant of \$60 per capita based on the previous year's official population.

Where the BCG is based on a straight-forward, per capita allocation applied to 17 urban municipalities, the RTG is based on a complex formula that is applied to 67 rural municipalities with a wide range of population, financial capabilities and infrastructure requirements.

Demographics in rural municipalities located adjacent to major urban centres are changing in response to growth in urban centres. Transportation infrastructure in these rural municipalities is being impacted by increasing intermunicipal traffic on commuter routes other than provincial highways to and from regional employment centres. These rural municipalities also face increasing demands for expanding municipal water, wastewater and solid waste infrastructure. While rural municipalities struggle with similar growth issues as their urban neighbours, the current RTG does not provide the same relative response to growth as the \$60 per capita BCG.

The Infrastructure Canada-Alberta Program (ICAP) agreement was signed on October 10, 2000 and runs until March 31, 2006. Over the life of the program, ICAP will direct \$508 million towards municipal water and wastewater systems, municipal roads, bridges and transit, affordable housing, solid waste disposal and recycling, tourism, cultural or recreation facilities, or projects to improve energy efficiencies of municipal buildings. Although the ICAP is meant to address a wide range of municipal infrastructure, with emphasis on "green" projects, the entitlement portion of the program was distributed to all rural municipalities based on a transportation grant formula.



ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

2510 SPARROW DRIVE • NISKU, ALBERTA T9E 8N5 • TELEPHONE: (780) 955-3639 FAX: (780) 955-3615
www.aamdc.com • email: aamdc@aamdc.com

January 12, 2005

Jay Ramotar, Deputy Minister
Alberta Infrastructure and Transportation
2nd fl Twin Atria Building
4999 - 98 Avenue
Edmonton, AB T6B 2X3

Dear Mr. Ramotar:

As you are aware, the Alberta Association of Municipal Districts and Counties (AAMD&C) recently concluded our fall 2004 convention, and in follow-up to that convention, a copy of our endorsed resolutions was forwarded to Minister Oberg in a December 13, 2004 letter.

We would like to draw your attention to a specific resolution included in the package we forwarded to the Minister, and that is Resolution 27-04F (attached). This resolution requests that the Government of Alberta review the Rural Transportation Grant formula, and that the review include a wide range of municipal representatives to ensure equitable representation in the review.

We understand that resolutions forwarded from our association receive an official government response from the department of Municipal Affairs in due course, however, we feel that this issue is one of substantial importance, and hope that we may work together to move this request forward quickly. In light of the current discussions on distribution of funds to Alberta's municipalities through the New Deal, we feel that distribution formulas for programs such as the rural transportation grant are also applicable to the discussions, and would like to request the assistance of you and your department in discussing options for the most appropriate way to address the concerns raised by this resolution in an expedient manner.

We look forward to hearing from you, and appreciate your consideration of this matter. Please feel free to contact me at (780) 955-4077 if you would like to discuss this further.

Yours truly

Gerald Rhodes, CLGM
Executive Director

Office of the Deputy Minister

2nd floor, 4999 - 98 Avenue
Edmonton, Alberta
Canada T6B 2X3

Telephone 780/427-6912
Fax 780/422-6515

AR9352
January 17, 2005

Mr. Gerald Rhodes, CLGM
Executive Director
Alberta Association of Municipal
Districts and Counties
2510 Sparrow Drive
Nisku, Alberta
T9E 8N5

Dear Mr. Rhodes:

Thank you for your letter of January 12, 2005 regarding a review of the department's Rural Transportation Grant (RTG) formula.

I agree that a review of the RTG formula needs to get underway quickly. I also appreciate that the RTG formula may be the most appropriate mechanism for distributing funds from other grant programs, such as the federal New Deal for Cities and Communities. I encourage you and your Association to seek input from your membership in order to address the resolution. Your membership should consider the existing formula and develop appropriate alternatives that would meet the needs of both the department and your membership. Mr. David McKay, Senior Policy Advisor, (phone: 780-427-0345) is available to assist you in developing options. The department will certainly consider very carefully any recommendations made by your Association relative to a new grant formula.

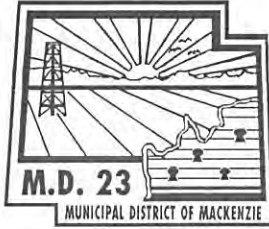
I appreciate your thoughts on reviewing the RTG formula, and I look forward to receiving a recommendation for a new grant formula.

Sincerely,



Jay G. Ramotar, P. Eng.
Deputy Minister

cc: Mr. David McKay



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Finding Agreement Workshop – April 14 & 15
Agenda Item No:	11F)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

.Alberta Municipal Affairs is offering a course for elected officials and municipal employees in Peace River on April 14 & 15, 2005. The purpose is to provide the tools to reach agreements on contentious and complex issues.

COSTS / SOURCE OF FUNDING:

Travel and Honorariums

#100.00 Registration fee

RECOMMENDED ACTION:

That be authorized to attend the Finding Agreement Workshop in Peace River April 14 and 15, 2005.

Author:

Reviewed:

C.A.O.:

Finding Agreement

An Introduction to Interest-based Negotiation for leaders in business and organizations and municipalities.

Instructor extraordinaire, Barbara McNeil and a team of experienced coaches, create a two-day workshop where participants learn theory and then practice skills in negotiating.



Interpersonal communication skills form the basis of any successful negotiation and will assist any individual personally and professionally to achieve successful results in resolving a wide variety of situations.

Better decisions about complex issues are possible when more people are meaningfully involved is the principle behind public involvement programs. This two-day workshop will show how to involve people in potentially “hot” Issue areas.



Learn to:

Find a variety of things that are important to both parties in negotiations.

Question and listen to understand what isn't usually said in a difficult situation.

Work through stages of a negotiation or group problem.

Reach a feasible solution.

Practice with:

- Case studies related to your own situation.
- Coaches who help refine your knowledge and skills.

Finding Agreement 2005
Lethbridge March 16 & 17
Peace River April 14 & 15

Name:	
Mailing:	
Town:	Postal Code:
Phone:	Fax:
E-mail:	
Representing:	
Name:	
Mailing:	
Town:	Postal Code:
Phone:	Fax:
E-mail:	
Representing:	
Name:	
Mailing:	
Town:	Postal Code:
Phone:	Fax:
E-mail:	
Representing:	
Number of people:	At \$100 per person (GST included)
	Total \$

Finding Agreement

You and your organization will benefit by:

- Understanding the various sources of conflict.
- Understanding the range of conflict resolution options.
- Being able to identify different conflict styles.
- Being able to form an interest-based action plan to manage conflict.
- Reduce the time, stress and costs associated with conflict resolution.

\$100 per person covers:

- The two day course.
- A workbook to use at the course and as a reference book.
- The opportunity to laugh and learn while you practice negotiating with case studies—depending upon your comfort level.
- Coaches who give individual help in the exercises.
- Lunch both days.

For more information, contact:

Michael Scheidl
Intermunicipal Mediator
Alberta Municipal Affairs
Phone: (780) 415-1197
michael.scheidl@gov.ab.ca

Susan Meyer
Network Development Team
Alberta Agriculture, Food and Rural
Development
Phone: (780) 538-5630
susan.meyer@gov.ab.ca

Mail registration and fees to:

AAMD&C
2510 Sparrow Dr.
Nisku, AB
T9E 8N5
Attn: Kristin Lewis
Ph: (780) 955-4079
Fax: (780) 955-3615
kristin@aamdc.com

AUMA
10507 Sask. Dr., NW
Edmonton, AB
T6E 4S1
OR
Attn: Sue Welke
Ph: (780) 433-4461
1-800-661-2862
Fax: (780) 433-4454
swelke@auma.ab.ca



Finding Agreement

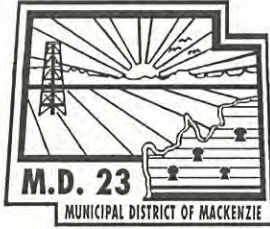
Constructive Collaboration for Communities Workshop

For leaders in business,
organizations and
Municipalities



Finding Agreement Courses

Lethbridge March 16 & 17
Peace River April 14 & 15



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	February 23, 2005
Presented By:	Barb Spurgeon, Executive Assistant
Title:	CAO Contract – IN-CAMERA
Agenda Item No:	12a)

BACKGROUND / PROPOSAL:

CAO interviews were conducted by Council on February 7, 2005 and authority was given to Pommen and Associates Limited to negotiate a contract with the successful candidate.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Review of negotiated contract..

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the negotiated CAO contract be approved as presented/amended.

Author:	Reviewed:	C.A.O.:
---------	-----------	---------